



MINUTES

CITY OF CAMARILLO CITY COUNCIL CAMARILLO SANITARY DISTRICT REGULAR MEETING WEDNESDAY, JUNE 11, 2025

CALL TO ORDER

The Mayor called the meeting to order at 3:30 p.m.

ROLL CALL

Applies to all bodies noted in the heading.

Council Present: Kevin Kildee, Mayor
David Tennesen, Vice Mayor (arrived at 3:49 p.m.)
Martita Martinez-Bravo, Councilmember
Susan Santangelo, Councilmember
Tony Trembley, Councilmember

Staff Present: Greg Ramirez, City Manager
Carmen Nichols, Assistant City Manager
Rachel Richman, City Attorney
Mitchell Cameron, Director of Administrative Services
David Sanchez, Director of Community Development
Thomas Miller, Police Department Sergeant
Mark Uribe, Director of Finance
Carrie Weal, City Clerk

CLOSED SESSION

The City Attorney read the closed session items into the record. Council recessed to Closed Session.

- A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(4)
Number of Potential Case(s): 1 (City)
- B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Pursuant to Government Code Section 54956.9 (d)(1)
 - 1. Name of Case: Roy Allan Slurry Seal Inc. v. City of Camarillo, Ventura County Superior Court Case No. 2024CUBC021386 (City)
 - 2. Name of Case: VCCAMG v. City and Costco et al. 2nd District Court of Appeal Case Number B344843 (City)
- C. THREAT TO PUBLIC SERVICES OR FACILITIES
Pursuant to Government Code Section 54957
Consultation with: Eric Tennesen, Chief of Police, Ventura County Sheriff's Department (City)

5:00 P.M. - CALL TO ORDER – OPEN SESSION

ROLL CALL

All City Councilmembers were present.

FLAG SALUTE

Councilmember Trembley led the salute to the flag.

APPROVAL OF AGENDA

The agenda was approved as to form.

PRESENTATIONS

D. Pride Month Proclamation

Mayor Kildee presented a Proclamation to Michelle Burns and Annie Hart-Thomas, Co-Founders of Camarillo Pride, and Reyna Nichols accepted a proclamation for the Diversity Collective Ventura County.

GENERAL PUBLIC COMMENTS

The following people addressed the City Council: Mike Houser, New West Symphony, Sean Baker, and Spencer Richey.

COUNCIL AND STAFF COMMENTS AND INTERGOVERNMENTAL REPORTS

The Councilmembers reported on attendance at outside agency and Council committee meetings and provided general comments.

CONSENT CALENDAR

The motion to approve the Consent Calendar applies to all bodies.

E. Meeting Minutes (City, CSD)

Approved the minutes of the regular Camarillo City Council and Camarillo Sanitary District meetings of May 28, 2025.

F. Disbursements (City)

Adopted Resolution No. 2025-45 approving disbursements.

G. Local Appointment Recommendations for Ventura County Agency on Aging Advisory Council (City)

Confirmed the recommended appointment with an effective date of July 1, 2025.

H. First Amendment with CV Enterprises, Inc. dba CompuVision for Network Backup Solutions (City)

1. Found Datto backup device and management services are exempt from review under the California Environmental Quality Act (CEQA) pursuant to Section 15301 of the CEQA Guidelines; and
2. Authorized the City Manager to execute First Amendment 2022-139A with CompuVision, for a three-year extension in the amount of \$86,740.56, and
3. Authorized a contingency in the amount of \$13,011.08, for a First Amendment not-to-exceed amount of \$99,751.64 and a total amended

agreement amount not-to-exceed \$187,666.91.

- I. Second Amendment, Information Systems Firewall and Virus Protection Renewal with Western NRG, Inc. (City)
 1. Found device management and support services are exempt from review under the California Environmental Quality Act (CEQA) pursuant to Section 15301 of the CEQA Guidelines; and
 2. Authorized the City Manager to execute Second Amendment 2022-165B with Western NRG, Inc., in the amount of \$59,428.32; and authorized a contingency in the amount of \$8,914.25, for a Second Amendment authorization of \$68,342.57 and a total amended agreement amount not to exceed \$155,270.55; and
 3. Authorized City Manager to negotiate and execute future agreements, amendments, and purchase orders with Western NRG, Inc up to the authorized not-to-exceed amount.
- J. Camarillo Workforce Housing Down Payment Assistance Program – Loan Approval (City)
 1. Found the Camarillo Workforce Housing Down Payment Assistance Program is exempt from the California Environmental Quality Act (“CEQA”) under the State CEQA Guidelines §§ 15061(b)(3); and
 2. Adopted Resolution 2025-46 authorizing the approval of a \$50,000 loan disbursement and authorizing the City Manager to execute all associated documents, including acceptance of the associated deed of trust.
- K. Fifth Amendment to Professional Services Agreement with Solid Waste Solutions, Inc. for Solid Waste Project Management (City)

Authorized the City Manager to execute Agreement No. 2021-28E with Solid Waste Solutions, Inc., for an amount not-to-exceed \$75,000, and total Agreement amount of \$379,000.
- L. Groundwater Hydrogeology Technical Services – Agreement Amendment 2021-201B (City)
 1. Authorized the City Manager to execute Agreement No. 2021-201B with Bondy Groundwater Consulting, Inc. to extend the agreement for one year through June 30, 2026.
 2. Authorized the City Manager to execute future amendments to the agreement up to the approved contingency amount.
- M. Approve CC Agreement No. 2025-30 with Garcia’s Landscaping Maintenance, Inc. for Landscape Maintenance Services Areas 1, 2, 3, 4 and 5 (City)
 1. Found the Maintenance Contract for landscape maintenance services exempt from CEQA review pursuant to Section 15301 of the State CEQA Guidelines as maintenance of existing structures and facilities.
 2. Authorized the City Manager to execute CC Agreement No. 2025-30 with Garcia’s Landscaping Maintenance, Inc. in the amount of \$5,043,600 with CPI adjustments for Fiscal Years 2026/27 and 2027/28 for a total authorized amount not to exceed \$5,248,490.16.

3. Authorized the City Manager to execute future amendments or documents up to the not to exceed amount.
- N. Treated Water Diversion – North Pleasant Valley Groundwater Desalter (Project No. MC-2023-5) – Exonerating Warranty Securities (City)
- Adopted Resolution No. 2025-47 exonerating warranty securities for Treated Water Diversion – North Pleasant Valley Groundwater Desalter – Project No. MC-2023-5 with Travis Agricultural Construction, Inc.
- O. Uniform and Supply Rental Services - CC/CSD Agreement 2022-213A (City, CSD)
1. Found Agreement 2021-213A exempt from review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guideline 15061(b)(3) of the State CEQA Guidelines as uniform and supply rental services; and
 2. Authorized the District Manager to execute CC/CSD Agreement No. 2022-213A with Prudential Overall Supply for an amount of \$56,400; and authorized a contingency in the amount of \$5,640 for a total authorized agreement amount not to exceed \$62,040; and
 3. Authorized the City Manager to execute future amendments up to the authorized contingency amount during the extended term of the agreement for an amount not to exceed \$62,040; and
 4. Authorized the District Manager to execute any subsequent agreement amendments for a period of July 1, 2026, through June 30, 2028, provided that the total expenditure does not exceed \$99,740.
- P. Bus Stop Improvements Project Agreement No. CC 2025-103 – Ventura County Transportation Commission (City)
1. Found the Agreement for Bus Stop Improvement Project is exempt from review under the California Environmental Quality Act (CEQA) pursuant to Section 15061(b)(3) and 15301 of the CEQA Guidelines; and
 2. Authorized the City Manager to execute Agreement No. CC-2025-103 with VCTC for Bus Stop Improvement Projects; and
 3. Authorized the City Manager to execute other documents as may be necessary for the grant funding.
- Q. Interim Plant Building Improvements (Project No. SS-5076) – Approving Final Pay Estimate and Accepting Improvements (CSD)
- Adopted CSD Resolution No. 2025-7 accepting improvements, approving Final Pay Estimate No. 5 to R2BUILD dba R2B Engineering, and authorizing the Chair to sign the Notice of Completion.
- R. Lewis Road to Flynn Road Sewer (Project No. SS-14-01) – Approving Final Pay Estimate and Accepting Improvements (CSD)
- Adopted CSD Resolution No. 2025-8 accepting improvements, approving Final Pay Estimate No. 5 to Toro Enterprises, Inc., and authorizing the Chair to sign the Notice of Completion.
- S. 2025 Fourth of July Fireworks Show Street Closures (City)

Authorized the proposed street closures for the 2025 Fourth of July Fireworks Show, on Friday, July 4, 2025.

MOTION to approve Items E through S.

Councilmember Martinez-Bravo moved, Councilmember Trembley seconded.

Yes: Kildee, Martinez-Bravo, Santangelo, Tennessen, Trembley

No: None

PUBLIC HEARINGS

T. Annual Report on Workforce Vacancies, Recruitment, and Retention Efforts for Calendar Year 2024 (AB 2561 – Government Code Section 3502.3) (City)

Director of Human Resources Levy gave a PowerPoint presentation reviewing the annual report relating to City of Camarillo Workforce Vacancies, Recruitment, and Retention Efforts for Calendar Year 2024, pursuant to Government Code Section 3502.3.

MAYOR OPENED THE PUBLIC HEARING

Hearing no requests to speak, either for or against the item, the Mayor declared the PUBLIC HEARING CLOSED.

The report was received and filed.

DISCUSSION ITEMS – CITY COUNCIL

U. Proposed Ordinance Amendment to Camarillo Municipal Code Chapter 14.04 – Water System Pollution Control (City)

Public Works Director Klotzle gave a PowerPoint presentation regarding the Water System Cross-Connection Control Municipal Code Update.

MOTION to approve the following recommended actions:

1. Found the Ordinance Amendment to Camarillo Municipal Code Section 14.04 – Cross-Connection Control and Backflow Prevention exempt from review under the California Environmental Quality Act (CEQA) pursuant to Section 15061(b)(3) of the CEQA Guidelines; and
2. Introduced Ordinance No. 2031 Amending and Restating Chapter 14.04 of Title 14 of the Camarillo Municipal Code relating to the Cross-Connection Control and compliance with the State Water Resources Control Board's Cross-Connection Control Policy Handbook.

Vice Mayor Tennessen moved, Councilmember Trembley seconded.

Yes: Kildee, Martinez-Bravo, Santangelo, Tennessen, Trembley

No: None

DISCUSSION ITEMS - CITY COUNCIL / CAMARILLO SANITARY DISTRICT

V. Amend the Fiscal Year 2024/25 Budget and Adopt the Fiscal Year 2025/26 Budget and Related Resolutions (City, CSD)

Finance Director Uribe gave a PowerPoint presentation reviewing the FY 2025/26 Proposed Budget, GASB 54 Commitment of Fund Balance, Gann Appropriations Limit, and Employee Compensation.

The Council commended staff on their work on the budget. Councilmember Martinez-Bravo recommended that budget information be provided to the public in easily understandable charts and visuals.

MOTION to approve the following recommended actions:

Camarillo Sanitary District Recommended Actions 1 and 2:

1. Adopted CSD Resolution No. 2025-9 approving the FY 2025/26 Budget and authorizing appropriations for FY 2025/26; and
2. Adopted CSD Resolution No. 2025-10 setting the Compensation, Classification and Benefits Program and approving a Statement of Understanding for the terms and conditions of employment for Camarillo Sanitary District employees, effective July 1, 2025.

Chair Trembley moved, Director Martinez-Bravo seconded.

Yes: Kildee, Martinez-Bravo, Santangelo, Tennessen, Trembley

No: None

Absent: None

City Council Recommended Actions 1- 4:

1. Adopted Resolution No. 2025-48 approving the FY 2025/26 Budget and authorizing appropriations for FY 2025/26, excluding the Trolley operation; and
2. Adopted Resolution No. 2025-49 that selects the factors used to calculate the limit and establishes the Fiscal Year 2025/26 Gann Appropriations Limit for the City of Camarillo at \$148,945,358 as calculated; and
3. Adopted Resolution No. 2025-50 to commit \$89,888,913 of the Projected General Fund's Fund Balance for the fiscal year ending June 30, 2025; and
4. Adopted Resolution No. 2025-51 setting the Compensation, Classification and Benefits Program and approving a Statement of Understanding for the terms and conditions of employment for City employees, effective July 1, 2025.

Councilmember Martinez-Bravo moved, Councilmember Santangelo seconded.

Yes: Kildee, Martinez-Bravo, Santangelo, Tennessen, Trembley

No: None

Absent: None

Mayor Kildee noted for the record a conflict of interest due to property and business interests near a Trolley stop. Mayor Kildee recused himself and left the room.

City Council Recommended Action 5:

5. Adopted Resolution No. 2025-52 approving the FY 2025/26 Trolley Budget.

Councilmember Trembley moved, Councilmember Martinez-Bravo seconded.

Yes: Martinez-Bravo, Santangelo, Tennessen, Trembley

No: None

Absent: Kildee

Mayor Kildee rejoined the meeting and resumed his seat.

CLOSED SESSION REPORT

City Attorney Richman indicated there was no reportable action from the Closed Session.

ADJOURN

Mayor Kildee requested the meeting adjourn in memory of Dr. Thomas Edward Holden.
The meeting adjourned at 6:26 p.m. in memory of Dr. Thomas Edward Holden.

ATTEST:

Mayor

City Clerk

ATTEST:

Chair, Camarillo Sanitary District

Assistant Secretary