



MINUTES
CAMARILLO SANITARY DISTRICT
REGULAR MEETING
WEDNESDAY, MARCH 12, 2025

CALL TO ORDER

The Chair called the meeting to order at 5:00 p.m.

ROLL CALL

Directors Present	Tony Trembley, Chair David Tennessen, Secretary Kevin Kildee, Director Martita Martinez-Bravo, Director
Directors Absent	Susan Santangelo, Director
Staff Present	Greg Ramirez, District Manager Carmen Nichols, Assistant City Manager Mitchell Cameron, Administrative Services Director Dave Klotzle, Assistant District Manager Rachel Richman, District Counsel David Sanchez, Community Development Director Eric Tennessen, Police Department Commander Mark Uribe, Finance Director Carrie Weal, Interim Assistant Secretary Silvia Jaquez, Deputy City Clerk

APPROVAL OF AGENDA

The agenda was approved as to form.

GENERAL PUBLIC COMMENTS – NONE

CONSENT CALENDAR

- A. Camarillo Sanitary District Meeting Minutes
Approved the minutes of the regular meeting of February 26, 2025.
- B. Biosolids Belt Filter Press and Conveyor Installation (Project No. MC-2022-1) – Final Pay Estimate and Accepting Improvements
Adopted CSD Resolution No. 2025-2 accepting improvements, approving Final Pay Estimate No. 5 to GSE Construction Company, Inc., and authorizing the Chair to sign the Notice of Completion.
- C. Pump Station No. 4 Rehabilitation (Project No. SS-5106) – Exonerating Warranty Securities
Adopted CSD Resolution No. 2025-3 exonerating warranty securities for Pump Station No. 4 Rehabilitation - Project No. SS-5106 with Travis Agricultural Construction, Inc.

MOTION to approve Items A through C.

Director Martinez-Bravo moved, Secretary Tennessen seconded.

Yes: Kildee, Martinez-Bravo, Tennessen, Trembley

No: None
Absent: Santangelo

BOARD AND STAFF COMMENTS AND REPORTS – NONE

RECESS / RECONVENE

The Chair called a recess at 5:02 p.m. and reconvened at 5:21 p.m.

DISCUSSION ITEMS

D. FY 2024/25 Water and Sewer Rate Study Preliminary Results and Public Outreach Plan

Assistant Finance Director Townsend gave a PowerPoint presentation reviewing the reviewing the timeline, history, rate impacts, and public engagement.

Kevin Kostiuik, Raftelis Financial Consultants Inc., was available to answer questions from the Council.

In response to a question by Director Martinez-Bravo, Assistant Finance Director Townsend confirmed there would be support for bilingual audiences during two informational open houses.

Chair Trembley thanked Raftelis Financial Consultants Inc., and city staff for their extensive work on public engagement and providing the information to the community.

The Board supported staff's recommended Public Outreach Plan as presented.

ADJOURN

The meeting adjourned at 5:40 p.m.

Attest:

Chair

Interim Assistant Secretary