



MINUTES
CITY OF CAMARILLO CITY COUNCIL
REGULAR MEETING
WEDNESDAY, JUNE 12, 2024

CALL TO ORDER

The Mayor called the meeting to order at 4:00 p.m.

ROLL CALL

Council Present: Tony Trembley, Mayor
Kevin Kildee, Vice Mayor
Martita Martinez-Bravo, Councilmember
Susan Santangelo, Councilmember
David Tennesen, Councilmember

Staff Present: Greg Ramirez, City Manager
Carmen Nichols, Assistant City Manager
Kristy Buxkemper, City Clerk
Mitchell Cameron, Administrative Services Director
Dave Klotzle, Public Works Director
Rachel Richman, City Attorney
David Sanchez, Community Development Director
Eric Tennesen, Police Department Commander
Mark Uribe, Finance Director
Silvia Jaquez, Deputy City Clerk

CLOSED SESSION

The City Attorney read the closed session items into the record. Council recessed to Closed Session.

- A. Conference with Legal Counsel Existing Litigation
Pursuant to Government Code Section 54956.9 (d)(1)
Name of case: OPV Coalition, et. al. vs. Fox Canyon Groundwater Management Agency
Ventura County Superior Court Case No. 56202100555357CUPTVTA
- B. Public Employee Performance Evaluation
Authority: Government Code Section 54957(b)(1)
Title: City Manager
- C. Conference with Labor Negotiators
Authority: Government Code Section 54957.6
Agency Designated Representative: City Attorney
Unrepresented Employee: City Manager

5:00 P.M. - CALL TO ORDER – OPEN SESSION

ROLL CALL

All City Councilmembers were present.

APPROVAL OF AGENDA

The agenda was approved.

COUNCIL AND STAFF COMMENTS AND REPORTS

The Councilmembers reported on attendance at outside agency and Council committee meetings.

Councilmember Tennessen reported City Manager Ramirez sent a letter to Captain Daniel W. Brown, Naval Base Ventura County (NBVC), regarding enhancing communication and coordination between the City and NBVC to address community concerns over increased military aircraft noise within the city.

Councilmember Santangelo reported she attended the Part 150 Noise Study meeting. She assured the community she is working with the Director of Airports and staff relating to concerns over airport traffic and noise. Mayor Trembley reported that the letter sent to the Department of Airports requested a new flight path be investigated.

PRESENTATIONS

D. Community Academy Participants Certificates of Recognition

The Mayor recognized and thanked the Community Academy participants for their participation and dedication to learning. All participants were provided a Certificates of Recognition.

E. Pride Month Proclamation and Certificate of Recognition

The Mayor presented a Proclamation to Edgar Euan, Community Outreach Coordinator, Diversity Collective, and a Certificate of Recognition to Michelle Burns and Annie Hart-Thomas, Co-Founders of Camarillo Pride.

The following people addressed the Council and provided public testimony on this item: Amber Thompson.

F. Food Share Presentation

Monica White, Ventura County Food Share CEO, provided a PowerPoint reviewing how Food Share works and the history of the organization, the state of hunger in Ventura County and Camarillo, the volunteer efforts, and the numerous ways they outreach and provide hunger relief. The Mayor presented a Certificate of Recognition to Food Share of Ventura County and thanked them for their dedication to the community.

CONSENT CALENDAR

G. [City Council Meeting Minutes](#)

Approved the minutes of the special meeting of May 18, 2024, and regular meeting of May 22, 2024.

H. [Disbursements](#)

Adopted Resolution No. 2024-36 approving disbursements.

I. [Adopt Ordinance 2020, an Ordinance of the City Council of the City of Camarillo, California, Amending Subsections 17.04.020, 17.04.050 and 17.04.140 of Chapter 17.04 of the Camarillo Municipal Code Pertaining to Sign Regulations](#)

Adopted Ordinance 2020, which constituted reading of the title as stated in the agenda and waiver of the reading of the Ordinance.

J. [November 2024 Election Resolutions](#)

1. Adopted Resolution 2024-37 calling and giving notice of the General Municipal Election to be held Tuesday, November 5, 2024, for the election of certain officers as required by the provisions of the laws of the State of California relating to General Law Cities; and
2. Adopted Resolution No. 2024-38 requesting the Ventura County Board of Supervisors consolidate a General Municipal Election to be held November 5, 2024, with the Statewide General Election to be held the same date pursuant to Section 10403 of the Elections Code; and
3. Received and filed previously adopted Resolutions No. 2004-61 establishing regulations for candidate statements and Resolution No. 2018-55 regarding tie votes; and
4. Authorized the City Clerk to file all necessary paperwork with the County of Ventura Elections Division.

K. [City Council Norms](#)

Approved the amendments made to the Council Norms addressing reimbursements of travel expenses for elected officials.

L. [City Council Policy 1.09 – Citizen Selection and Participation on Boards, Commissions and Committees](#)

Adopted revisions to City Council Policy 1.09 – Citizen Selection and Participation on Boards, Commissions, and Committees.

M. [2024-2029 Capital Improvement Program \(CIP\) General Plan Conformity and Coordination Review](#)

1. Found the item is not a project under Section 15378(b)(4) of the CEQA Guidelines; and
2. Found the proposed public improvements of the FY 2024-2029 City of Camarillo Department of Public Works Five Year Capital Improvement Program, including, Camrosa Water District, the County of Ventura, Crestview Mutual Water Company, Oxnard Union High School District, Pleasant Valley Recreation and Parks District and Southern California Gas Company CIPs are in conformance with the City of Camarillo General Plan.

N. [California Conservation Corps – Sponsor Agreement](#)

1. Authorized the City Manager to execute Agreement No. 2024-125 with California Conservation Corps in the amount of \$452,992; and

2. Authorized the City Manager to execute future work requests to the agreement for Years 1 through 3, including any rate increases for Years 2 and 3 for unforeseen additional services in an amount not to exceed \$45,300.

O. [Third Amendment to Agreement with County of Ventura Behavioral Health for Community Services Coordinator No. CC 2022-13C](#)

Authorized the City Manager to execute the Third Amendment to Agreement No. CC 2022-13 with the County of Ventura, for a Ventura County Behavioral Health Agency Community Services Coordinator, for an amount not to exceed \$2,766 per pay period, for a total contract amount of \$71,916.

P. [North Pleasant Valley Desalter – Inframark, LLC Agreement Amendment](#)

Authorized the City Manager to execute Agreement No. 2021-6B with Inframark, LLC in the amount of \$600,000 for a total amount not to exceed of \$12,806,342 for operational services for Desalter Operations.

Q. [Award CC Agreement No. 2024-127 to Bodagger Builders for the Camarillo Ranch Improvements, Specification No. AS-2023-2](#)

1. Found the installation of new concrete pads exempt from review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guideline 15301.
2. Authorized the City Manager to execute CC Agreement No. 2024- 27 with Bodagger Builders in the amount of \$154,125; and
3. Authorized a contingency in the amount of \$38,530, for a total not to exceed amount of \$192,655; and
4. Authorized the City Manager to execute future amendments, documents and Change Orders if required, up to the total not to exceed amount.

R. [Award New Vehicle Purchase for the Camarillo Police Department, AS-2023-18](#)

1. Found the van purchase exempt from review under the California Environmental Quality Act (CEQA) pursuant to Section 15061(b)(3) of the CEQA Guidelines; and
2. Authorized the City Manager to execute Latitude Vans quote and payment for the van in the amount of \$121,340; and approve a contingency up to \$18,200, for a not to exceed total of \$139,540; and
3. Authorized the City Manager to execute future change orders up to the authorized contingency amount.

S. [Award Equipment Replacement for Chipper Truck, Specification No. AS-2023-19](#)

1. Found the vehicle purchase exempt from review under the California Environmental Quality Act (CEQA) pursuant to Section 15061(b)(3) of the CEQA Guidelines; and
2. Authorized the City Manager to execute the quote for AS-2023-19 from National Auto Fleet Group in the amount of \$134,644; and authorize a contingency up to \$20,200 for a not to exceed total of \$154,844; and

3. Authorized the City Manager to execute future change orders or documents as necessary up to the authorized contingency amount.

T. [Groundwater Hydrogeology Technical Services – Agreement Amendment](#)

Authorized the City Manager to execute Agreement No. 2021-201A with Bondy Groundwater Consulting, Inc. to extend the agreement for one year through June 30, 2025.

U. [Stormwater and Engineering Review Services – Professional Services Agreements](#)

1. Authorized the City Manager to execute Agreement No. 2024-112 with Charles Abbott Associates, Inc. in the amount of \$1,942,987; and
2. Authorized the City Manager to execute Agreement No. 2024-113 with Willdan Engineering, Inc. in the amount of \$60,000; and
3. Authorized the City Manager to execute future amendments for Stormwater engineering, inspections and technical services with Charles Abbott Associates, Inc. and Willdan Engineering, Inc. and extend the term for two one-year extensions up to the authorized agreement amounts.

V. [Stormwater Trash Compliance \(Project No. SD-5032-1\) – Award Construction Contract](#)

This item was pulled from the consent calendar for further discussion.

W. [Land Development Soils and Geotechnical Engineering Services – Professional Services Agreements](#)

1. Authorized the City Manager to execute Agreement No. 2024-108 with GeoDynamics, Inc. for an amount of \$120,000; and
2. Authorized the City Manager to execute Agreement No. 2024-109 with NV5 West, Inc. for an amount of \$60,000; and
3. Authorized the City Manager to execute future amendments to the Agreements with GeoDynamics, Inc. and NV5 West, Inc. up to the authorized amounts.

X. [Land Development Engineering and Technical Plan Check Services – Professional Services Agreements](#)

1. Authorized the City Manager to execute Agreement No. 2024-110 with m6 Consulting, Inc. in the amount of \$75,000; and
2. Authorized the City Manager to execute Agreement No. 2024-111 with Willdan Engineering, Inc. in the amount of \$450,000; and
3. Authorized the City Manager to execute future amendments to the Agreements with m6 Consulting, Inc. and Willdan Engineering, Inc. up to the authorized amounts.

Y. [Land Development Inspection Services – Professional Services Agreement](#)

1. Authorized the City Manager to execute Agreement No. 2024-38 with Charles Abbott Associates, Inc. in the amount of \$1,200,000; and

2. Authorized the City Manager to execute future amendments to the Agreement with Charles Abbott Associates, Inc. up to the authorized amount.

Z. On-Call Trade Work – Contractor Agreements

1. Authorized the City Manager/District Manager to execute CC/CSD Agreement No. 2024-49 with Arias Construction for a total agreement amount not to exceed \$150,000 for FY 2024/25; and
2. Authorized the City Manager/District Manager to execute CC/CSD Agreement No. 2024-52 with Bodagger Enterprises Inc. dba Bodagger Builders for a total agreement amount not to exceed \$100,000 for FY 2024/25; and
3. Authorized the City Manager/District Manager to execute CC/CSD Agreement No. 2024-60 with David Atkin Construction Inc. for a total agreement amount not to exceed \$100,000 for FY 2024/25; and
4. Authorized the City Manager/District Manager to execute CC/CSD Agreement No. 2024-64 with Falcon Roofing Company for a total agreement amount not to exceed \$80,000 for FY 2024/25; and
5. Authorized the City Manager/District Manager to execute CC/CSD Agreement No. 2024-66 with General Pump Company, Inc. for a total agreement amount not to exceed \$100,000 for FY 2024/25; and
6. Authorized the City Manager/District Manager to execute CC/CSD Agreement No. 2024-71 with Howard's Rug Company for a total agreement amount not to exceed \$90,000 for FY 2024/25; and
7. Authorized the City Manager/District Manager to execute CC/CSD Agreement No. 2024-72 with Innocenti Construction Inc. for a total agreement amount not to exceed \$80,000 for FY 2024/25; and
8. Authorized the City Manager/District Manager to execute CC/CSD Agreement No. 2024-77 with MSO Technologies, Inc. for a total agreement amount not to exceed \$100,000 for FY 2024/25; and
9. Authorized the City Manager/District Manager to execute CC/CSD Agreement No. 2024-87 with Sam Hill & Sons, Inc. for a total agreement amount not to exceed \$100,000 for FY 2024/25; and
10. Authorized the City Manager/District Manager to execute CC/CSD Agreement No. 2024-95 with Toro Enterprises, Inc. for a total agreement amount not to exceed \$100,000 for FY 2024/25; and
11. Authorized the City Manager/District Manager to execute CC/CSD Agreement No. 2024-98 with Travis Agricultural Construction, Inc. for a total agreement amount not to exceed \$100,000 for FY 2024/25; and
12. Authorized the City Manager/District Manager to execute CC/CSD Agreement No. 2024-99 with TriCounty Office Furniture for a total agreement amount not to exceed \$100,000 for FY 2024/25; and
13. Authorized the City Manager/District Manager to execute CC/CSD Agreement No. 2024-105 with Premier Electric A Jones Group Corporation dba United Electric for a total agreement amount not to exceed \$60,000 for FY 2024/25; and
14. Authorized the City Manager/District Manager to execute CC/CSD Agreement No. 2024-120 with SGD Enterprises dba Four Seasons Landscaping for a total agreement amount not to exceed \$60,000 for FY 2024/25; and

15. Authorized the City Manager/District Manager to execute CC/CSD Agreement No. 2024-106 with Superior Welding & Piping Inc. dba Superior Welding for a total agreement amount not to exceed \$60,000 for FY 2024/25; and
16. Authorized the City Manager/District Manager to execute CC/CSD Agreement No. 2024-104 with US National Corp dba Jimenez Painting Company for a total agreement amount not to exceed \$80,000 for FY 2024/25; and
17. Authorized the City Manager/District Manager to execute task orders with the selected contractors for on-call trade work.

AA. [Sole Source Purchase – Opticom Devices and Grant Acceptance](#)

1. Found the Opticom devices and transmitters procurement exempt from review under the California Environmental Quality Act (CEQA) pursuant to Section 15061(b)(3) of the CEQA Guidelines; and
2. Authorized the purchase of Opticom devices and transmitters from DDL Traffic, Inc. in the total amount of \$523,504.55 for; and
3. Authorized the City Manager to accept VCTC IRGP Phase 3 grant funding of \$500,000 and execute any associated documents necessary for the grant funding sources; and
4. Authorized an increase of \$500,000 in revenues for the VCTC IRGP Phase 3 grant in the General Fund, Account No. 101-0000-335.39-17.

MOTION to approve Items D through AA, with the exception of Item V.

Councilmember Tennesen moved, Councilmember Santangelo seconded.

Yes: Kildee, Martinez-Bravo, Santangelo, Tennesen, Trembley

No: None

ITEM PULLED FOR DISCUSSION

V. [Stormwater Trash Compliance \(Project No. SD-5032-1\) – Award Construction Contract](#)

This item was pulled from the consent calendar by Mayor Trembley for further discussion.

Mayor Trembley expressed concern over the responsive bid being significantly over the engineer's cost estimate. Public Works Director Klotzle indicated the cost increase from the bidder was attributed to the specialized level of work, increased material costs, and high bidding climate. Staff recommended awarding the contract due to permit requirements and deadlines.

MOTION to approve the following recommended actions:

1. Found Project No. SD-5032-1 is exempt from review under the California Environmental Quality Act (CEQA) pursuant to Article 19 Categorical Exemptions Section 15303 Class 3; and
2. Adopted Resolution No. 2024-39 approving Stormwater Trash Compliance – Project No. SD-5032-1; approving the project plans and specifications; and proceeding with construction of the project; and
3. Authorized an appropriation of \$100,000 for the construction contract, professional services agreement, and contingencies in the Capital

- Improvement Projects Fund, 410-8510-485-92.41 and Project SD-5032 from available Capital Improvement projects Fund Balance; and
4. Authorized the City Manager to execute Public Works Contract No. 2024-121 with Downstream Services, Inc. in an amount not to exceed \$838,897, and authorized a contingency in the amount of \$126,000, for a total contract authorization of \$964,897; and
 5. Authorized the City Manager to execute future contract change orders to the contract with Downstream Services, Inc. for unforeseen additional work up to the authorized contingency amount; and
 6. Authorized the City Manager to execute Professional Services Agreement No. 2024-114 with DCME, Inc. in an amount not to exceed \$116,000 for inspection services, and authorized a contingency in the amount of \$17,400, for a total agreement authorization of \$133,400; and
 7. Authorized the City Manager to execute future amendments to the agreement with DCME, Inc. for unforeseen additional services up to the authorized contingency amount.

Vice Mayor Kildee moved, Councilmember Martinez-Bravo seconded.
Yes: Kildee, Martinez-Bravo, Santangelo, Tennessen, Trembley
No: None

DISCUSSION ITEMS - NONE

PUBLIC HEARINGS – NONE

GENERAL PUBLIC COMMENTS

The following people addressed the City Council:

David Moorman – Oversized Vehicle Parking Ordinance

CLOSED SESSION REPORT

City Attorney Richman indicated there was no reportable action from Closed Session Item A.

RECESS

Council recessed to continue discussion on Closed Session Items B and C, in which there was no reportable action.

ADJOURN

The meeting adjourned at 8:57 p.m.

ATTEST:

Mayor

City Clerk