

AGREEMENT NO. 2023-147B

SECOND AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT

This Second Amendment to Professional Services Agreement No. 2023-147 (Amendment) effective date of November 13, 2024, is entered into between the City of Camarillo, a general law city (City) and Willdan Engineering, a California corporation (Consultant), collectively referred to as the Parties.

Recitals.

A. The parties have entered into a written agreement entitled “Professional Services Agreement Number 2023-147” having an effective date of November 8, 2023 (Agreement) to provide for certain professional services in the amount of \$227,544 as outlined in Exhibit A of Agreement from Consultant.

B. The parties have entered into a written agreement entitled “First Amendment to Professional Services Agreement” having an effective date of September 9, 2024 (Agreement No. 2023-147A) to provide additional construction management and inspection services to monitor the additional time added to the Contractor’s working days in the amount of \$34,500.

C. All capitalized terms not defined in this Amendment have the meaning set forth in the Agreement.

D. The parties desire to modify the scope of work in accordance with Section 3.3 of the Agreement.

Section 1. Amendment. The Agreement is amended to add the following:

1. Additional “Scope of Services” of the Agreement is amended to add the following:

Provide additional professional services in the amount of \$40,000 as included in the proposal dated September 5, 2024, to provide additional construction management and inspection services for additional days of construction activities required to complete the work and project close-out services.

Section 2. Compensation and Payment. Second Amendment to Professional Services Agreement is for a not-to-exceed amount of \$40,000 for services provided in the proposal dated September 5, 2024, for a total agreement amount of \$302,044.

Section 3. Continuation of Terms of Agreement. Except as expressly modified by the terms and provisions of this document, the remaining terms and provisions of the Agreement remain in full force and effect.

THE AUTHORIZED REPRESENTATIVES of the Parties have caused this Second Amendment to Agreement No. 2023-147 to be executed as of the Effective Date.

CITY OF CAMARILLO

Greg Ramirez, City Manager

ATTEST:

Kristy Buxkemper, City Clerk

WILLDAN ENGINEERING, a California corporation

Vanessa Munoz, President/CEO

Kate Nguyen, Secretary

000168
Camarillo Business Tax Certificate Number

04/30/2025
Expiration Date

Attachments: Exhibit A, Scope of Services

EXHIBIT A



September 5, 2024

City of Camarillo
James Campero, PE
Deputy Director Public Works/Capital Projects
601 Carmen Drive
Camarillo, CA 93010

Subject: *Budget Amendment Request No. 2 – Construction Management and Inspection Services for the City Hall Council Chambers Remodel – Project No. CH-09-01*

Dear Mr. Campero,

Pursuant to our recent discussions, this letter is to request authorization to modify our amended construction management and inspection services contract for the City's City Hall Council Chambers Remodel.

Willdan's original budget of \$227,544.00 included construction and inspection engineering services for approximately 130 working days of construction. Budget Amendment Request No. 1 increased our contract amount to \$262,044 to extend our scope of services by the additional 25 working days added to the construction contract via Change Orders 1-3. Additional working days are pending to be added to the contract via change orders and there is also an anticipated extension to the project completion due to delayed delivery of the audience seating. This Budget Amendment Request No. 2 provides compensation for additional construction management and inspection services for an additional 25 working days.

Willdan's current budget requires an adjustment to cover the unanticipated management and inspection time for the project for additional days of construction activities required complete the work and project close-out services. Willdan's amendment request would add an additional \$40,000 to our current budget and provide construction engineering services required to monitor the additional time added to the amended contract mentioned above.

To support this contract amendment request, attached are three detailed spreadsheets for the City's review. The first spreadsheet, Exhibit A, shows Willdan's original fee proposal. The second spreadsheet, Exhibit B, shows Willdan's proposed budget amendment for the additional 25 working days. In conclusion, Willdan Engineering's amended budget of \$262,044 would be increased by \$40,000, for a revised total of \$302,044. A modification is necessary to extend the services of the construction manager/public works inspector to assist the City through completion of the project.

If you have any questions or need additional information, please contact me at (805) 279-6870 or mbustos@willdan.com.

Respectfully submitted,
WILLDAN ENGINEERING

A handwritten signature in black ink, appearing to read 'Mike Bustos'.

Mike Bustos, PE, ENV SP

Deputy Director of Construction Management and Inspection Services

Enclosure

- Exhibit A – Previously Amended Fee Schedule
- Exhibit B – Budget Amendment Request No. 2 Revised Fee Schedule

Exhibit A

CITY OF CAMARILLO
Exhibit A - Previously Amended Budget
Construction Management and Inspection Services for
City Hall Council Chambers Remodel
Project No. CH-09-01
Previous Budget Amendment Request No. 1
9/3/2024

TASK / CLASSIFICATION	PROJECT MANAGER/ DEPUTY DIRECTOR	CONSTRUCTION MANAGER	ASSISTANT CONSTRUCTION MANAGER	PUBLIC WORKS OBSERVER	TOTAL HOURS	TOTAL FEE
PRECONSTRUCTION SERVICES	3	40		12	55	
CONSTRUCTION MANAGEMENT	62	372			434	
CONSTRUCTION INSPECTION				1240	1240	
POST CONSTRUCTION SERVICES	2	40	8	20	70	
TOTAL REVISED NOT-TO-EXCEED FEE *						\$ 262,044

¹This not-to-exceed fee is based on a 155 consecutive working day construction duration and full time daytime inspection (8 hours per day, Monday thru Friday). Additional services needed beyond the contract specified date of completion will require an agreement amendment and will be provided on a time-and-material basis at Willdan's standard hourly rates listed on the "Schedule of Hourly Rates". Overtime inspection services are not included, but will be billed at 1.5 times normal hourly rate if required and may require agreement amendment. Work performed by support staff with titles not explicitly listed herein will be charged in accordance with Willdan's standard hourly rates listed on the "Schedule of Hourly Rates".

Exhibit B – Budget Amendment Request No. 2 Revised Fee Schedule

CITY OF CAMARILLO
Exhibit B - Revised Budget
Construction Management and Inspection Services for
City Hall Council Chambers Remodel
Project No. CH-09-01
Budget Amendment Request No. 2
9/5/2024

TASK / CLASSIFICATION	PROJECT MANAGER/ DEPUTY DIRECTOR	CONSTRUCTION MANAGER	ASSISTANT CONSTRUCTION MANAGER	PUBLIC WORKS OBSERVER	TOTAL HOURS	TOTAL FEE
PRECONSTRUCTION SERVICES	3	40		12	55	
CONSTRUCTION MANAGEMENT	76	432			508	
CONSTRUCTION INSPECTION				1440	1440	
POST CONSTRUCTION SERVICES	2	40	8	20	70	
TOTAL REVISED NOT-TO-EXCEED FEE *						\$ 302,044
REVISED CONTRACT AMOUNT (BUDGET AMENDMENT NO. 1)						\$ 262,044
TOTAL BUDGET AMENDMENT REQUEST NO. 2*						\$ 40,000

¹This not-to-exceed fee is based on a 180 consecutive working day construction duration and full time daytime inspection (8 hours per day, Monday thru Friday). Additional services needed beyond the contract specified date of completion will require an agreement amendment and will be provided on a time-and-material basis at Willdan's standard hourly rates listed on the "Schedule of Hourly Rates". Overtime inspection services are not included, but will be billed at 1.5 times normal hourly rate if required and may require agreement amendment. Work performed by support staff with titles not explicitly listed herein will be charged in accordance with Willdan's standard hourly rates listed on the "Schedule of Hourly Rates".