



# *Camarillo City Council*

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## **AGENDA REPORT**

Date: June 12, 2024

To: Honorable Mayor and City Councilmembers

From: Greg Ramirez, City Manager

Submitted by: Dave Klotzle, Public Works Director

Subject: Land Development Soils and Geotechnical Engineering Services – Professional Services Agreements

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### **BACKGROUND**

Land Development soils and geotechnical engineering services are currently provided by consultants to facilitate the review and approval of geotechnical and geological studies submitted to Land Development for private development projects. To avoid a conflict of interest, these services may only be performed by firms which are not providing soils or geotechnical engineering consultant services to private developers for land development projects within the City of Camarillo.

Land Development soils and geotechnical engineering services are currently performed by Fugro USA Land, Inc. and GeoDynamics, Inc. These agreements were originally approved by City Council on June 26, 2019, and will expire on June 30, 2024.

### **DISCUSSION**

On December 14, 2023, staff posted a Request for Qualifications (RFQ) for Land Development soils and geotechnical engineering services on the City of Camarillo PlanetBids portal and the advertisement was also published in the Ventura County Star. Statement of Qualifications (SOQs) were received on January 16, 2024.

The City received three SOQs from the following consultants:

- GeoDynamics, Inc.
- NV5 West, Inc.
- Willdan Engineering, Inc.

The consultant selection committee composed of City staff from the Public Works Land Development Division reviewed the SOQs and interviewed all three firms. Based on the interview, their SOQ, and their experience in Land Development soils and geotechnical

engineering services, GeoDynamics, Inc. (GeoDynamics), and NV5 West, Inc. (NV5) were unanimously selected as the most qualified firms to provide the necessary services for Land Development projects. Staff negotiated a scope of services and fee with GeoDynamics and NV5 and recommends awarding professional services agreements to GeoDynamics in the amount of \$120,000 and NV5 in the amount of \$60,000 to provide Land Development soils and geotechnical engineering services and authorize the City Manager to execute future amendments to the Agreement for minor revisions such as adding services to the scope of work or adding new or revised positions to the fee schedule, as needed. The agreement term will be from July 1, 2024, to June 30, 2027, with an option to extend the agreement for two one-year periods.

The FY 2024/25 Proposed Budget includes \$60,000 for Land Development soils and geotechnical review services. Budgeted amounts are based on the estimated amount of services to be provided by the consultants. The budget is determined by estimating the number of private development projects that may be processed during the budget cycle. A mid-year or year-end budget adjustment may be needed if more projects are processed than anticipated. If this occurs, additional revenue will be collected from the projects to offset the increased expenditure.

### **FISCAL IMPACT**

Funds for Land Development soils and geotechnical review services will be included in the FY 2024/25 Proposed Budget, General Fund, Public Works Geotechnical Account No. 101-3101-431.32-13.

### **RECOMMENDATION**

1. Authorize the City Manager to execute Agreement No. 2024-108 with GeoDynamics, Inc. for an amount of \$120,000; and
2. Authorize the City Manager to execute Agreement No. 2024-109 with NV5 West, Inc. for an amount of \$60,000; and
3. Authorize the City Manager to execute future amendments to the Agreements with GeoDynamics, Inc. and NV5 West, Inc. up to the authorized amounts.

### **ATTACHMENTS**

1. Agreement No. 2024-108
2. Agreement No. 2024-109

### **REFERENCE MATERIALS – AVAILABLE FOR REVIEW AT CITY HALL**

None