

**AGREEMENT NO. 2021-170A**

**FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT**

This Amendment to Agreement No. 2021-170 (Amendment) is entered into between the City of Camarillo, a California general law city and municipal corporation (City), and InfoSend, Inc, collectively referred to as the Parties. The effective date of this Amendment is December 16, 2024.

**RECITALS**

A. On November 10, 2021, the City Council approved Professional Services Agreement No. 2021-170 with InfoSend, Inc for bill print services in the amount of \$441,000 for a three-year period, effective November 10, 2021.

B. Pursuant to Section 22.4 of the Agreement, the parties wish to extend the Agreement for an additional two-year period to provide printing services for utility bills, business tax renewals, and certificates.

C. All capitalized terms not defined in this Amendment have the meaning set forth in the Agreement.

**Section 1. Amendment.** The Agreement is amended to add the following:

a. Section 1 is amended to read as follows: Subject to the provisions of Section 20 [Termination of Agreement], the term of this Agreement will be for a period of two years from the Effective Date, and thereafter, if renewed by both parties in writing prior to the end of the Term, will continue for a period of two years and expire December 31, 2026.

**Section 2. Compensation and Payment.** This Amendment is for a not-to-exceed amount of \$150,000, for a total agreement amount of \$591,000.

**Section 3. Continuation of Terms of Agreement.** Except as expressly modified by the terms and provisions of this document, the remaining terms and provisions of the Agreement remain in full force and effect.

THE AUTHORIZED REPRESENTATIVES of the Parties have caused this Amendment, Agreement No. 2021-170A, to be executed as of the Effective Date.

**CITY OF CAMARILLO**

\_\_\_\_\_  
Greg Ramirez, City Manager

ATTEST:

\_\_\_\_\_  
Kristy Buxkemper, City Clerk

**COMPANY**  
Infosend, Inc.

By  10 / 25 / 2024

Name: Russ Rezai  
Title: President

By  10 / 25 / 2024

Name: Mahmood Rezai  
Title: Chief Executive Officer

Attachments:

InfoSend proposes fees for January 1, 2025, through December 31, 2026.

**Utility Bill Statements and Delinquent Notices (CMR/CMB) Pricing:**

**\$0.022 Statement Data Processing**

**\$0.0572 Printing and Mailing Service**

**\$0.0168 Standard Paper Stock**

**\$0.0252 Standard #10 Outgoing Envelope**

**\$0.022 Standard #9 Return Envelope**

**Total \$0.1432**

**Business License Renewals (CM7) Pricing:**

**\$0.0242 Business License Data Processing**

**\$0.1221 Printing and Mailing Service**

**\$0.0168 Standard Paper Stock**

**\$0.0265 Standard #10 Outgoing Envelope**

**\$0.0257 Blue Bar #9 Return Envelope**

**Total \$0.2153**

**License Certificates (CM8) Pricing:**

**\$0.0242 Business License Data Processing**

**\$0.1166 Printing and Mailing Service**

**\$0.0168 Standard Paper Stock**

**\$0.0252 Standard #10 Outgoing Envelope**

**Total \$0.1828**

**Utility Bill Print Fee Color Tiers:**

**\$0.0462 for 2/2 printing**

**\$0.0528 for up to 3/3 printing**

**\$0.0572 4/0 or 4/1 printing**

**\$0.0638 4/4 printing**

**Business License Print Fee Color Tiers:**

**\$0.1045 for 2/2 printing**

**\$0.1111 for up to 3/3 printing**

**\$0.116 4/0 or 4/1 printing**

**\$0.1221 4/4 printing**

**Other Pricing and Misc. Fees:**

**\$0.44 Excess Pages Handwork Surcharge**

**\$0.209 Flat Envelope**

**\$0.35 Address Update**

**\$0.01 Inserts - Insertion Fee (No Change)**

**\$5.50 Batch Fee (No change)**

**\$0.0209 Print Image Archiving - 24 Month Retention**

**\$50 Monthly Data Security Surcharge**

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## Document History



**10 / 22 / 2024**  
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Sent for signature to Russ Rezai (russ.r@infosend.com) and Mahmood Rezai (mahmood.r@infosend.com) from bmejia@cityofcamarillo.org  
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**10 / 25 / 2024**  
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**10 / 25 / 2024**  
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Signed by Russ Rezai (russ.r@infosend.com)  
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Viewed by Mahmood Rezai (mahmood.r@infosend.com)  
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Signed by Mahmood Rezai (mahmood.r@infosend.com)  
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**10 / 25 / 2024**  
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The document has been completed.