



# *Camarillo City Council*

## *Camarillo Sanitary District*

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### **AGENDA REPORT**

Date: December 13, 2023

To: Honorable Mayor and City Councilmembers  
Chairman of the Board and Directors

From: Greg Ramirez, City Manager / District Manager

Submitted by: Mark Uribe, Finance Director

Subject: Development Impact and Capital Fees Report for the Fiscal Year  
Ended June 30, 2023

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### **BACKGROUND**

California Government Code Section 66006 (b) and 66001 (d), as amended by Assembly Bill (AB) 518 and Senate Bill (SB) 1693 requires any local agency that imposes development impact fees (DIF) to prepare an annual report providing specific information regarding those fees.

### **DISCUSSION**

DIFs are charged by local governmental agencies in connection with approval of new development projects and the purpose of these fees is to defray all or a portion of the cost of public facilities related to these projects. The legal requirements for enactment of a DIF program are set forth in Government Code §§ 66000-66025 (the "Mitigation Fee Act"), the majority of which were adopted as 1987's AB 1600 and thus commonly referred to as "AB 1600 requirements". A DIF is not a tax or special assessment; by its definition, a fee is voluntary and must be reasonably related to the cost of the service provided by the local agency.

California Government Code Section 66006 (b) defines the specific reporting requirements for local agencies that impose AB 1600 DIFs on new development. Annually, for each separate fund established for the collection and expenditure of DIFs, the local agency shall, within 180 days after the last day of each fiscal year, make available to the public at least 15 days prior to the time the report is presented to the City Council and should include the following:

## Development Impact and Capital Fees Report

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- A brief description of the type of fee in the account or fund.
- The amount of the fee.
- The beginning and ending balance of the account or fund.
- The amount of the fees collected and interest earned.
- An identification of each public improvement on which fees were expended and the amount of expenditures on each improvement including the total percentage of the cost of the public improvement that was funded with fees.
- An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement and the public improvement remains incomplete.
- A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and, in the case of an interfund loan, the date on which the loan will be repaid, and the rate of interest that the account or fund will receive on the loan.
- The amount of refunds made (as pursuant to GC § 66001(e)) due to sufficient funds being collected to complete financing on incomplete public improvements, and the amount of reallocation of funds made (as pursuant to GC § 66001(f)) due to administrative costs of refunding unexpended revenues exceeding the amount to be refunded.

As required under Government Code Section 66001(d)(1), the local agency shall make the following findings: the purpose to which the fee is put, demonstrate a reasonable relationship between the fee and the purpose for which it is charged, identify all sources and amounts of funding anticipated to complete financing of incomplete, identified improvements, and designate the approximate dates on which the funding from other sources is to be deposited into the appropriate account or fund. The five-year finding is reported in the attached development impact and capital fees report. The following development impact and capital fees are recorded in separate funds and include Traffic Mitigation Fees, Bridge Policy Fees, Springville Interchange Benefit Area (SIBA) Fees, Water Capital Fees, and Sanitary Capital Fees.

### **FISCAL IMPACT**

There is no budget impact as a result of this action.

## **CEQA DETERMINATIONS**

City staff has determined, in accordance with Section 15061(b)(3) of the California Environmental Quality Act (CEQA) Guidelines, that this report is not subject to CEQA review because it can be seen with certainty that there is no possibility that the report may have a significant effect on the environment.

## **RECOMMENDATION**

Receive and file the report.

## **ATTACHMENTS**

1. Development Impact Fees and Capital Fees Report for the fiscal year ended June 30, 2023

## **REFERENCE MATERIALS – AVAILABLE FOR REVIEW AT CITY HALL**

None