

## **AGREEMENT NO. 2020-1A**

### **FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT**

This First Amendment to Professional Services Agreement No. 2020-1 (Amendment) effective date of November 8, 2023, is entered into between the City of Camarillo, a general law city (City) and Ravatt, Albrecht & Associates, Inc., a California corporation (Consultant), collectively referred to as the Parties.

#### Recitals.

A. The parties have entered into a written agreement entitled "Professional Services Agreement Number 2020-1" having an effective date of January 8, 2020 (Agreement) to provide for certain professional services in the amount of \$267,559 as outlined in Exhibit A of Agreement from Consultant.

B. All capitalized terms not defined in this Amendment have the meaning set forth in the Agreement.

C. The parties desire to modify the scope of work in accordance with Section 3.3 of the Agreement.

Section 1. Amendment. The Agreement is amended to add the following:

1. Additional "Scope of Services" of the Agreement is amended to add the following:

Provide additional professional services in the amount of \$88,893.55 as included in the proposal dated October 9, 2023, to provide additional design support services during construction. See attached Exhibit A, Scope of Services.


2. The "Fee Schedule" of the Agreement is amended to include the attached Exhibit B, Fee Schedule.

Section 2. Compensation and Payment. First Amendment to Professional Services Agreement is for a not-to-exceed amount of \$88,893.55 for services provided in proposal dated October 9, 2023, for a total agreement amount of \$356,452.55.

Section 3. Continuation of Terms of Agreement. Except as expressly modified by the terms and provisions of this document, the remaining terms and provisions of the Agreement remain in full force and effect.

THE AUTHORIZED REPRESENTATIVES of the Parties have caused this First Amendment to Agreement No. 2020-1 to be executed as of the Effective Date.


**CITY OF CAMARILLO**


  
\_\_\_\_\_  
Greg Ramirez, City Manager

ATTEST:

  
\_\_\_\_\_  
Kristy Buxkemper, City Clerk

**RAVATT, ALBRECHT & ASSOCIATES, INC.**, a California corporation

  
\_\_\_\_\_  
Gregory A. Ravatt, President

  
\_\_\_\_\_  
James P. Albrecht, Vice President/Secretary

\_\_\_\_\_  
042531  
Camarillo Business Tax Certificate Number

\_\_\_\_\_  
08/31/2024  
Expiration Date

Attachments: Exhibit A, Scope of Services  
Exhibit B, Fee Schedule



## EXHIBIT A

October 9, 2023

Mr. Eric Maple  
City of Camarillo  
601 Carmen Drive  
Camarillo, CA 93010

**City of Camarillo**  
**City Hall Council Chambers Remodel, proposal for Design Services during Construction**

**Dear Mr. Maple;**

As the project is now proceeding into construction, RA proposes to provide design support for construction and project closeout. The following services are proposed;

Pre-construction Services including Prints on Mylar for Bidding

Construction Kick-off Meeting

Travel to Site (Mileage - SLO to Camarillo)

RFI Review and Response

Submittal Review and Response

Weekly Meetings (Quantity of 20 Virtual and 6 Physical)

Travel to Weekly Meeting (Quantity of 6 Physical)

Record Drawing Preparation

Prints on Mylar for Record Drawings

A/V Consultant Services During Construction

AV Rough-In Site Inspection

On site Commissioning

As Built Review

Structural Construction Administration

Response to contractor generated field questions

Review of contractor submittals

As-built drawings upon project completion.

Two site visits during the Construction Phase

**Fees for Extra Services at current Billing Rates Total:                      \$ 88,893.55**

**Reimbursable Expenses**

As per the original contract, Reimbursable Expenses are included in the Fees for Extra Services and include project related expenses incurred by the project team and consultants in the direct interest of the Project.

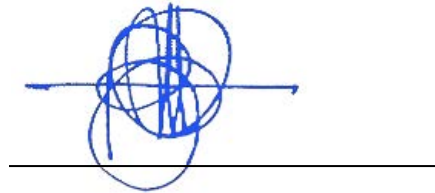
**RAVATT, ALBRECHT & ASSOCIATES, INC.**

**Orcutt Office:** 125 Union Ave. #201, Orcutt, CA 93455 | PO Box 2267, Santa Maria, CA 93457-2267 | 805-928-5002

**San Luis Obispo Office:** 1371 Pacific St., San Luis Obispo, CA 93401 | 805-786-4391 | [www.RAArchitectsEngineers.com](http://www.RAArchitectsEngineers.com)

**CC Agreement 2020-1A**

Please don't hesitate to call our office with any questions you may have with regard to this additional fee.



Greg Ravatt, AIA  
Principal Architect

Ravatt, Albrecht & Associates  
125 Union Ave. Suite 201  
PO Box 2267  
Orcutt, CA, 93457-2267  
(805) 928-5002



# Camarillo Council Chambers Remodel Audiovisual Improvements

601 Carmen Drive  
Camarillo, CA 93010

Date: 10/9/2023

Description	Principal Architect/ Architect	Mechanical Engineer	Electrical Engineer	Designer	Structural Engineering & Drafting	AV Consultant fee	Prints Mylar	Mileage	Subtotal
Rates (per schedule)	\$180	\$170	\$170	\$105	Subconsultant + 15% mk up	\$25.75/sht		\$0.655	
<b>Phase 4 Construction Administration</b>									
Pre Construction Services	40	4	8		\$483.00		61	300	\$11,490.25
Kick-off Meeting	8								\$1,440.00
Travel to Site (Mileage - SLO to CAM)								300	\$196.50
RFI Review and Response	48	6	16		\$2,435.70				\$14,815.70
Submittal Review and Response	60	12	30		\$2,435.70				\$20,375.70
Weekly Meetings (QTY, 20 virtual, 6 physical)	88	12	12		\$2,732.40				\$22,652.40
Travel to Weekly Meeting (QTY, 6 physical)								1800	\$1,179.00
A/V Consultant services during construction						\$8,734.25			\$8,734.25
Record Drawing Preparation	8		2	24	\$2,139.00				\$6,439.00
Prints on Mylar for Record Drawings							61		\$1,570.75
									<b>\$88,893.55</b>
Total Hours	252	34	68	24					
Subtotal by Staff Category	\$45,360.00	\$5,780.00	\$11,560.00	\$2,520.00	\$10,225.80	\$8,734.25	\$3,141.50	\$1,572.00	

<b>Total Fee:</b>	<b>\$88,893.55</b>
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## EXHIBIT B

### **HOURLY RATE SCHEDULE RAVATT, ALBRECHT & ASSOCIATES, INC.**

#### **EMPLOYEE RATES**

Principal Architect	\$180.00
Licensed Project Architect	170.00
Principal Engineer	180.00
Projects Director	180.00
Project Manager	170.00
Licensed Mechanical Engineer	170.00
Licensed Electrical Engineer	170.00
Staff Engineer	140.00
Designer	105.00
Senior CAD	95.00
CAD/Clerical	85.00

#### **MILEAGE RATE (REIMBURSABLE)**

Per mile	.655
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#### **REPRODUCTION COSTS (REIMBURSABLE)**

Graphics, Printing	Invoice plus 15%
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#### **CONSULTANT FEES (REIMBURSABLE)**

The fees charged by all consultants RA uses will be charged at the actual cost plus 15% to cover overhead and administrative expenses.

#### **BILLING AND PAYMENTS**

Billing will be made on a monthly basis unless arranged otherwise.  
Payments are due and payable on presentation.