



Camarillo City Council

AGENDA REPORT

Date: March 26, 2025

To: Honorable Mayor and City Councilmembers

From: Greg Ramirez, City Manager

Submitted by: Dave Klotzle, Public Works Director

Subject: Ratify CC Agreement 2025-8 with Best Drilling and Pump, Inc. for Urgency Work on the Well B Pump

BACKGROUND

The City's water distribution system has four groundwater wells to supply water to City customers. Wells A and B are utilized to provide supplies to the North Pleasant Valley Desalter for treatment of brackish groundwater. Well D and Well 3 both supply water directly to the largest portion of the City's service area, Pressure Zone 305. In early December 2024, Well B experienced a 33% drop in production, necessitating immediate attention to determine the cause and perform necessary maintenance work. With Well B offline, the City must purchase approximately 2.1 million gallons of additional imported water per day to meet demand. Urgent work on Well B was initiated with Best Drilling and Pump Inc. (Best Drilling) to provide the assessment and necessary work on Well B.

DISCUSSION

On January 13, 2025 the urgent maintenance services on the Well B pump were initiated and are ongoing. Subsequently, the City Manager executed Agreement No. 2025-8 for Best Drilling's services in the amount of \$134,332. Consistent with the Urgency Purchase procedures of City Council Policy 4.01 – Procurement, staff is requesting City Council ratification of Agreement No. 2025-8 with Best Drilling and requests authorization of a contingency in the amount of \$20,000 (approximately 15%) for contract change orders that may become necessary, for a total authorized expenditure of \$154,332.

FISCAL IMPACT

Funds for the contract and project contingencies with Best Drilling are included in the Water Utility Fund, Desalter Operations, Contract Services Account No. 860-3670-436.35-74 in the amount of \$154,332.

CEQA DETERMINATIONS

City staff has determined, in accordance with Section 15061(b)(3) of the California Environmental Quality Act (CEQA) Guidelines, that urgent maintenance to the Well B Pump is not subject to CEQA review because it can be seen with certainty that there is no possibility that the urgency maintenance to Well B Pump may have a significant effect on the environment.

RECOMMENDATION

1. Ratify Agreement No. 2025-8 with Best Drilling and Pump, Inc. in the amount of \$134,332 and authorize a contingency in the amount of \$20,000 for a total authorized expenditure of \$154,332, and
2. Authorize the City Manager to execute future change orders with Best Drilling and Pump, Inc. up to the authorized contingency amount.

ATTACHMENTS

1. CC Agreement No. 2025-8

REFERENCE MATERIALS – AVAILABLE FOR REVIEW AT CITY HALL

None