

FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT

This First Amendment to Professional Services Agreement No. CC 2023-140 (Amendment) effective date of August 14, 2024, is entered into between the City of Camarillo, a general law city and municipal corporation, (City), and Rincon Consultants, Inc., a California corporation (Consultant).

Recitals.

A. The parties have entered into a written agreement entitled "Professional Services Agreement Number CC 2023-140" having an effective date of November 1, 2023 (Agreement) to provide for Planning Services On-Call Professional Services outlined in Exhibit A of the Agreement for a not-to-exceed amount of \$100,000 billing at the hourly rates listed in Exhibit B of the Agreement.

B. All capitalized terms not defined in this Amendment have the meaning set forth in the Agreement.

C. The parties desire to modify the scope of work in accordance with Sections 1.1 and 3.3 of the Agreement.

Section 1. Amendment. The Agreement is amended to add the following:

1. Increase the current annual amount by \$25,000 for a total annual not-to-exceed amount of \$125,000.
2. The term of the Agreement is extended for a period of one (1) two-year term in the amount of \$100,000 per year beginning on the effective date of this Amendment.
The term of this Agreement will terminate on October 31, 2026.
3. The "Fee Schedule" of the Agreement is amended to include the attached Exhibit A, Fee Schedule.

Section 2. Compensation and Payment. This Amendment includes the additional \$25,000 to the current on-call agreement authorization of \$100,000 for a total agreement amount of \$125,000. This Amendment also includes the annual not-to-exceed amount of \$100,000 for services noted in Exhibit A of the Agreement at the hourly rates noted in Exhibit A of this Amendment.

Section 3. Continuation of Terms of Agreement. Except as expressly modified by the terms and provisions of this document, the remaining terms and provisions of the Agreement remain in full force and effect.

THE AUTHORIZED REPRESENTATIVES of the Parties have caused this First Amendment to Agreement No. CC 2023-140 to be executed as of the Effective Date.

CITY OF CAMARILLO

Greg Ramirez, City Manager

ATTEST:

Kristy Buxkemper, City Clerk

RINCON CONSULTANTS, INC., a California corporation



Lilly Rudolph, AICP, Director

040224
Camarillo Business Tax Certificate Number

July 31, 2025
Expiration Date

Attachment: Exhibit A, Fee Schedule

EXHIBIT A

SCOPE OF SERVICES

General Scope of On-Call Services:

The on-call, as-needed services are requested for the following planning services:

- Review projects for compliance with City codes and policies, and process various administrative and discretionary development applications.
- Track application permit process through OpenGov.
- Process applications for new and modifications to wireless communication facilities.
- Manage public art projects.
- Manage projects that require Landmark Committee review.
- Prepare documents and reports, including approval letters, completeness review letters, conditions of approval, agenda reports, and resolutions using City templates.
- Make presentations to the Planning Commission, City Council, and other committees.
- Monitor compliance with conditions and mitigation measures on entitled projects.
- Review CC&Rs and other agreements.
- Plan check architectural, landscape, and civil drawings.
- Conduct project site inspections.
- Attend project coordination meetings. Most meetings may be attended remotely but there may be occasions where an in-person meeting may be required.
- Research legislation and prepare reports and analysis regarding amendments to City codes, General Plan and Specific Plans; prepare draft ordinances.
- Process Zoning Text Amendments.
- Analyze and prepare environmental documents in compliance with CEQA.
- Adhere to the document retention policies of the City.

**Standard Fee Schedule for Environmental Sciences and Planning Services**

Professional, Technical and Support Personnel*	Hourly Rate			
	January 1 – December 31, 2024	January 1 – December 31, 2025	January 1 – December 31, 2026	January 1 – December 31, 2027
Senior Principal	\$319	\$330	\$342	\$354
Principal	\$307	\$318	\$329	\$341
Director	\$307	\$318	\$329	\$341
Senior Supervisor II	\$292	\$302	\$313	\$324
Supervisor I	\$272	\$282	\$292	\$302
Senior Professional II	\$255	\$264	\$273	\$283
Senior Professional I	\$238	\$246	\$255	\$264
Professional IV	\$211	\$218	\$226	\$234
Professional III	\$196	\$203	\$210	\$217
Professional II	\$174	\$180	\$186	\$193
Professional I	\$155	\$160	\$166	\$172
Associate III	\$130	\$135	\$140	\$145
Associate II	\$117	\$121	\$125	\$129
Associate I	\$109	\$113	\$117	\$121
Field Technician	\$94	\$97	\$100	\$104
Data Solutions Architect	\$196	\$203	\$210	\$217
Senior GIS Specialist	\$187	\$194	\$201	\$208
GIS/CADD Specialist II	\$167	\$173	\$179	\$185
GIS/CADD Specialist I	\$150	\$155	\$160	\$166
Technical Editor	\$147	\$152	\$157	\$162
Project Accountant	\$125	\$129	\$134	\$139
Billing Specialist	\$107	\$111	\$115	\$119
Publishing Specialist	\$120	\$124	\$128	\$132
Clerical	\$107	\$111	\$115	\$119

* Professional classifications include environmental scientists, urban planners, biologists, geologists, marine scientists, GHG verifiers, sustainability experts, cultural resources experts, and other professionals. Expert witness services consisting of depositions or in-court testimony are charged at the hourly rate of \$400.

Reimbursable Expenses

Direct Cost	Rates
Photocopies – B/W	\$0.25 (single-sided), \$0.45 (double-sided)
Photocopies – Color	\$1.55 (single-sided), \$3.10 (double-sided)
Photocopies – 11" by 17"	\$0.55 (B/W), \$3.40 (color)
Oversized Maps	\$8.50/square foot
Digital Production	\$15/CD, \$20/flash drive
Light-Duty and Passenger Vehicles*	\$90/day
4WD and Off-Road Vehicles*	\$150/day

*Current IRS mileage rate for mileage over 50 and for all miles incurred in employee-owned vehicles.

Other Direct Costs. Other direct costs associated with the execution of a project, that are not included in the hourly rates above, are billed at cost plus 16%. These may include, but are not limited to, laboratory and drilling services, subcontractor services, authorized travel expenses, permit charges and filing fees, mailings and postage, performance bonds, sample handling and shipment, rental equipment, and vehicles other than covered by the above charges.

Annual Escalation. Standard rates subject to 3.5% annual escalation, on January 1.

Payment Terms. All fees will be billed to Client monthly and shall be due and payable upon receipt or as indicated in the contract provisions for the assignment. Invoices are delinquent if not paid within 10 days from receipt or per the contractually required payment terms.

Effective January 1, 2024



Equipment	Rate
Environmental Site Assessment	
Soil Vapor Extraction Monitoring Equipment	\$160
Four Gas Monitor	\$137
Flame Ionization Detector	\$110
Photo Ionization Detector	\$82
Hand Auger Sampler	\$62
Water Level Indicator, DC Purge Pump	\$46
CAPDash	\$7,500
Natural Resources Field Equipment	
UAS Drone	\$300
Spotting or Fiberoptic Scope	\$170
Petterson Bat Ultrasound Detector/Recording Equipment	\$170
Sound Level Metering Field Package (Anemometer, Tripod and Digital Camera)	\$113
GPS (Sub-meter Accuracy)	\$67
Infrared Sensor Digital Camera or Computer Field Equipment	\$57
Scent Station	\$23
Laser Rangefinder/Altitude	\$11
Pit-fall Traps, Spotlights, Anemometer, GPS Units, Sterilized Sample Jar	\$9
Mammal Trap, Large/Small	\$1.55/\$0.55
Water and Marine Resources Equipment	
Boat (20 ft. Boston Whaler or Similar)	\$800
Multi Parameter Sonde (Temp, Cond, Turbidity, DO, pH) with GPS	\$170
Water Quality Equipment (DO, pH, Turbidity, Refractometer, Temperature)	\$62
Refractometer (Salinity) or Turbidity Meter	\$38
Large Block Nets	\$114
Minnow Trap	\$98
Net, Hand/Large Seine	\$57
Field Equipment Packages	
Standard Field Package (Digital Camera, GPS, Thermometer, Binoculars, Tablet, Safety Equipment, and Botanic Collecting Equipment)	\$114
Remote Field Package (Digital Camera, GPS, Thermometer, Binoculars, Tablet and Mifi, Delorme Satellite Beacon, 24-Hour Safety Phone)	\$144
Amphibian/Vernal Pool Field Package (Digital Camera, GPS, Thermometer, Decon Chlorine, Waders, Float Tube, Hand Net, Field Microscope)	\$170
Fisheries Equipment Package (Waders, Wetsuits, Dip Nets, Seine Nets, Bubblers, Buckets)	\$57
Underwater and Marine Sampling Gear (U/W Photo/Video Camera, Scuba Equipment (Tanks, BCD, Regulators, Wetsuits, etc.)	\$57/diver
Marine Field Package (PFDs – Personal Flotation Devices, 100-foot Reel Tapes with Stainless Carabiners, Pelican Floats, Underwater Slates, Thermometer, Refractometer, Anemometer, Various Field Guides)	\$100
Insurance, Hazard and Fees	
Historic Research Fees	\$55
L&H Dive Insurance	\$57/diver
Level C Health and Safety	\$70/person