



Camarillo City Council

AGENDA REPORT

Date: April 23, 2025

To: Honorable Mayor and City Councilmembers

From: Greg Ramirez, City Manager

Submitted by: David Sanchez, Community Development Director

Subject: Draft FY 2025/26 – FY 2029/30 Consolidated Plan for Community Development Block Grant Program, Draft FY 2025/26 Action Plan, and Supporting Documents

BACKGROUND

To receive Community Development Block Grant (CDBG) funds, the City must prepare and submit a Consolidated Plan every five years that identifies the priority needs and goals within the City for CDBG funds. The City participated in a regional Consolidated Plan with the County of Ventura and the entitlement cities in the County. The plan evaluated the housing needs and market conditions within the region and established priority needs and goals for each participating jurisdiction.

The Consolidated Plan must be submitted to the Department of Housing and Urban Development (HUD) with the FY 2025/26 Action Plan within 60 days after the City has been notified of its annual allocation amount, but in no event later than August 16, 2025.

Supporting documents for the Consolidated Plan include the Analysis of Impediments to Fair Housing Choice and public hearing notice.

PUBLIC NOTICE

A notice of Public Hearing has been advertised for the City Council meeting of April 23, 2025, posted at Camarillo City Hall, as well as on the City's website (www.cityofcamarillo.org) and an advertisement published in a newspaper of general circulation for the area (Camarillo Acorn). This public notice informed the public of the availability of the draft five-year Consolidated Plan, Draft Action Plan, and supporting documents, a 30-day public comment period, and the Public Hearing.

DISCUSSION

Priority Needs

As a result of the Consolidated Plan, the City of Camarillo identified the following priority needs to be addressed with HUD resources. The City does not receive an adequate CDBG annual allocation to address all needs and, as a result, the City will prioritize those needs identified as “high” during the Consolidated Plan period.

High

- Development of New Affordable Housing
- Housing Rehabilitation
- Housing Services
- Housing Stability
- Homelessness
- Supportive Services
- Fair Housing Services

Low

- Public Facility Maintenance
- Street Improvements and Infrastructure
- Economic Support for Small Businesses and Job Training
- Disaster Planning and Recovery

Strategic Goals

Based on the qualitative and quantitative data gathered and analyzed as part of the Consolidated Plan process, the City of Camarillo proposes establishing the following five-year goals for CDBG funding.

Goal 1: Improve the Supply of Affordable Housing

Develop and maintain affordable housing opportunities for low- and moderate-income homeowners and renters.

Estimated CDBG Funding: \$250,000

Anticipated Outcomes

Homeowner Units Rehabilitated: 10

Goal 2: Increase and Improve Social Services

Increase and improve access to public service programs targeting low- and moderate-income residents.

Estimated CDBG Funding: \$287,475

Anticipated Outcomes

Persons Assisted: 1,495

Goal 3: Work to End Homelessness

In partnership with the Ventura County Continuum of Care, work to end homelessness within Ventura County by providing housing, emergency shelter and social services to homeless persons or those at risk of homelessness.

Estimated CDBG Funding: \$1,022,453

Anticipated Outcomes

Overnight Shelter Assistance: 30

Housing Beds Added: 10

Goal 4: Effective Administration

Maintain effective housing and community development programs to carry out HUD funded programs and activities.

Estimated CDBG Funding: \$350,105

Anticipated Outcomes

Program Years Managed: 5

FY 2025/26 ANNUAL ACTION PLAN

The FY 2025/26 Annual Action Plan (Action Plan) was developed as a section of the FY 2025/26 - FY 2029/30 Consolidated Plan. Each of the four subsequent Annual Action Plans will be developed individually, based on the information and priorities in the Consolidated Plan, and current needs of the community. Each Action Plan details the specific activities the City will undertake in that year to meet the community needs presented in the Consolidated Plan.

As of the date of this report, HUD had not yet announced the amount of the entitlement allocation of CDBG funds for FY 2025/2026. Per HUD direction, the Action Plan was

developed using an estimated entitlement funding amount based on the FY 2024/25 allocation of \$350,107. The City also has available program income of \$159,497.88, which brings the total available for FY 2025/26 to \$509,604.88. When the actual FY 2025/26 entitlement allocation is announced, funding will be adjusted based on the Contingency Strategy which is Appendix A to the Action Plan.

NOTICE OF FUNDING AVAILABILITY

Each year the City issues a Notice of Funding Availability (NOFA) inviting local-serving non-profits to propose activities to serve the low- and moderate-income community. Fifty agencies received a notification of the NOFA and six agencies submitted applications for grants totaling \$158,293. The applications were evaluated and scored by a City team and six agencies were recommended for funding. In addition, the City has proposed using CDBG funds for the Temporary Homes Acquisition Project, fair housing services, and administration.

FUNDING

Name of Applicant/Program	Preliminary Estimated Funding
St. Vincent de Paul – Emergency Aid	\$18,945.00
Turning Point Foundation – Our Place Safe Haven	\$18,945.00
Catholic Charities – Older Adult Services and Intervention Systems	\$15,000.00
St. Columba's Parish – Project Hope Food Pantry	\$11,550.00
Camarillo Health Care District – CardioFit	\$12,000.00
<i>Subtotal Public Services</i> <i>(max 15% of entitlement and program income)</i>	\$76,440.00
Habitat for Humanity – Habitat Home Repair	\$50,000.00
City of Camarillo – Temporary Homes Acquisition Program	\$313,143.88
<i>Subtotal Capital Projects</i>	\$363,143.88
The Housing Rights Center – Fair Housing Program	\$9,065.00

City of Camarillo – Administration	\$60,956.00
<i>Subtotal Administration</i> <i>(max 20% of entitlement)</i>	\$70,021.00
GRAND TOTAL	\$509,604.88

FISCAL IMPACT

There is no budget impact as a result of this action. The City's FY 2025/26 CDBG allocation will be incorporated into the FY 2025/26 budget.

CEQA DETERMINATIONS

City staff has determined, in accordance with Section 15061(b)(3) of the California Environmental Quality Act (CEQA) Guidelines, that the FY 2025/26 – FY 2029/30 Consolidated Plan and FY 2025/26 Annual Action Plan are not subject to CEQA review because it can be seen with certainty that there is no possibility that the FY 2025/26 – FY 2029/30 Consolidated Plan and FY 2025/26 Annual Action Plan may have a significant effect on the environment. In this case, these two documents are for general planning purposes and can be seen with certainty to have no possibility to have a significant effect on the environment. Therefore, this item is exempt from CEQA.

RECOMMENDATION

1. Find that the FY 2025/26 – FY 2029/30 Consolidated Plan and FY 2025/26 Annual Action Plan are exempt from the California Environmental Quality Act ("CEQA") under the State CEQA Guidelines §§ 15061(b)(3); and
2. Adopt a Resolution approving and authorizing submittal to HUD of the FY 2025/26 – FY 2029/30 Consolidated Plan and FY 2025/26 Action Plan and authorizing any necessary revision of the preliminary allocations based on the Contingency Strategy which is Appendix A to the Action Plan.

ATTACHMENTS

1. Resolution
2. Draft Consolidated Plan
3. Draft Action Plan
4. Analysis of Impediments to Fair Housing Choice
5. Public Hearing Notice

REFERENCE MATERIALS – AVAILABLE FOR REVIEW AT CITY HALL

Draft Consolidated and Draft CDBG Action Plan

April 23, 2025

Page 6 of 6

Draft Consolidated Plan, Draft Action Plan, and supporting documents.