

**THE FIRST AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING
BETWEEN THE COUNTY OF VENTURA AND THE CITY OF CAMARILLO FOR
COMMUNITY SERVICES COORDINATOR SERVICES**

This "First Amendment" to the Memorandum of Understanding (MOU) for Community Services Coordinator Services, which became effective February 6, 2022, is made and entered into by and between The County of Ventura, a political subdivision of the State of California, through the Ventura County Behavioral Health Department (collectively, "COUNTY"), and the City of Camarillo, a California general law municipality ("CITY"). Hereinafter, COUNTY and CITY may be referred to individually as a "Party" and collectively as "Parties."

NOW, THEREFORE, the parties hereby agree that the Agreement, is amended as follows:

- I. TERM: This MOU shall be extended for the term of July 1, 2023 through June 30, 2024, subject to the MOU extension provision in Section 2 (TERM) of the MOU.
- II. Effective with respect to the service period commencing July 1, 2023 through June 30, 2024, Exhibit "A" (Scope of Services) of the Agreement, is deleted and replaced with the new Exhibit "A" (Scope of Services), attached hereto.
- II. Except for the modifications described herein, all other terms and conditions of the Agreement, shall remain in effect.
- III. This First Amendment may be executed in counterparts, each of which shall constitute an original, and all of which taken together shall constitute one and the same instrument.
- IV. The parties hereto agree that this First Amendment may be transmitted and signed by electronic or digital means by either/any or both/all parties and that such signatures shall have the same force and effect as original signatures, in accordance with California Government Code Section 16.5 and California Civil Code Section 1633.7.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties have executed this First Amendment through their duly authorized representatives as of the last date written below.

COUNTY OF VENTURA


Authorized Signature

Dr. Loretta Denenig, Dr. PH, MS
Printed Signature

Acting BH Director
Title

10-19-2023
Date

CITY OF CAMARILLO

Greg Ramirez

Authorized Signature



Printed Signature

City Manager

Title

09 / 01 / 2023

Date

EXHIBIT A

Scope of Services

City of Camarillo Community Services Coordinator Services Agreement

A. Community Service Coordinator Program; Generally

1. The purpose of this Agreement is to implement a Community Services Coordinator Program ("Program") in and for the City of Camarillo. As more fully described herein, the Program shall consist of COUNTY providing a single, full-time member of its Rapid Integrated Support and Engagement ("RISE") program team to work in conjunction and collaborate with CITY, including but not limited to its Camarillo Police Department ("CPD"), to coordinate the provision of non-emergent mental health field engagement and case management services for individuals identified as high utilizers of CPD resources.

2. The Program is not a crisis intervention team program, an emergency response team program, or a psychiatric mobile response team, and the COUNTY staff member designated herein to serve as the Community Service Coordinator to work with CITY and the CPD is not licensed or qualified to perform or provide, and shall not perform or provide, any of the following: (i) on-scene crisis intervention services; (ii) assessments or evaluations for involuntary detention of individuals that may be at risk of harming themselves or others; (iii) assessments or evaluations for involuntary detention of individuals that are unable to provide food, clothing, or shelter for themselves (i.e., gravely disabled); or (iv) any other similar type of mobile crisis response for clients experiencing a psychiatric emergency in the community.

B. COUNTY Roles and Responsibilities. COUNTY will perform the following services and functions.

1. Community Services Coordinator

(i) COUNTY will designate one (1) full-time member of its RISE program team to work and collaborate with CITY and its CPD to implement the Program. This person shall be referred to herein as the Community Services Coordinator ("CSC").

(ii) COUNTY will ensure that the CSC possesses the appropriate training, experience, and licenses/certifications to implement the Program and perform the services described in this Agreement. COUNTY will ensure that the CSC completes a background checked determined to be appropriate by the Parties.

(iii) In the event that the CSC resigns, is terminated, or can no longer perform or provide Program services, COUNTY will use its reasonable best efforts to promptly dedicate another RISE program staff member to provide Program services pursuant to this Agreement.

2. The CSC will collaborate and partner with CITY's Law Enforcement Partnership Officer, as designated pursuant to Section C (1) of this Exhibit A, to provide non-emergent mental health field engagement services and case management services to individuals in the City of Camarillo identified by CITY as high-utilizers of CPD services. Services may include but not be limited to the following:

- Meet and engage on a regular basis with identified individuals to determine mental health needs.
- Provide non-emergent mental health case management activities services, including non-medical initial screenings, needs assessments, and referrals to providers of appropriate levels of care.
- Provide basic non-medical follow-up care and case management services, as individually appropriate, in the field to ensure the appropriate linkage to mental health care and resources within the community of individuals identified as high utilizers of CPD services.
- Collaborate with CITY's Law Enforcement Partnership Officer to identify and develop case files for individuals that are high-utilizers of CPD services.

3. Notwithstanding anything in this Exhibit A to the contrary, and consistent with Section 1 of the Agreement, COUNTY will determine the type and scope of services and CSC activities to be performed to implement and administer the Program and in the case of any particular individual or specific incident. COUNTY, in its sole and absolute discretion, may decide that the CSC will not provide or perform any service or function that is inconsistent with his/her job/position description, requires a specialized license or certification, violates applicable law, or jeopardizes the safety or welfare of the CSC.

4. The CSC will have the following weekly schedule:

Sunday	N/A
Monday	Off every other Monday / On 8-5pm
Tuesday	8:00 am – 6:00 pm
Wednesday	8:00 am – 6:00 pm
Thursday	8:00 am – 6:00 pm
Friday	8:00 am – 6:00 pm
Saturday	N/A

The Parties may change or update this schedule with an amendment executed pursuant to Exhibit "A" of the Agreement.

5. Upon the reasonable request of CITY or CPD, COUNTY will provide CITY and CPD training on mental health services and applicable health and medical privacy and confidentiality laws and rules consistent with VCBH policies and procedures.

6. COUNTY and CSC will protect, and will only use and disclose, the health information and records of identified individuals according to applicable federal and state confidentiality and privacy laws, including but not limited to the Health Insurance Portability and Accountability Act of 1996 [Pub. L. No. 104-191], the substances abuse confidentiality regulations at 42 C.F.R. Part 2, California Welfare and Institutions Code section 5328, and the implementing regulations thereof.

7. On a regular basis to be determined by the Parties, but not less than once per calendar year, COUNTY will meet with CITY and CPD to discuss and review the implementation and administration of the Program, including but not limited to the budget and expenditures for services under this Agreement.

8. COUNTY will provide written copies of all CITY and CPD policies and procedures received pursuant to Section C(5) of this Exhibit "A" to the CSC and ensure that the CSC complies with all such policies and procedures when performing under this Agreement. The CSC will comply with all CITY and SVPD policies, procedures, rules, and regulations while performing Program services.

9. COUNTY shall not use or employ any volunteer or student worker to perform any services or functions under the Agreement.

C. CITY Roles and Responsibilities. CITY will perform and/or provide the following in support of the Program and the CSC's performance of services:

1. CITY will dedicate a Camarillo Police Department officer/employee to serve as the single point of contact to collaborate and partner with the CSC and his/her performance of Program services. This person shall be referred to herein as the CITY's Law Enforcement Partnership Officer.

2. As soon as possible following the execution of this Agreement, CITY or CPD will identify and prepare a case load of individuals that are high utilizers of CITY or CPD services and provide a copy of that case load to COUNTY and the CSC for engagement and receipt of Program services. Thereafter, on an ongoing basis, SPD will identify additional individuals and/or prepare additional case files for referral to the CSC for engagement and the receipt of Program services.

3. CITY of Camarillo will promptly respond to requests made by COUNTY or the CSC for data and information related to the Program and identified individuals (e.g., information and records related to utilization of services, history, arrests, incarceration).

4. Upon reasonable request of COUNTY, CITY will meet with COUNTY to discuss changes and updates to the CSC work schedule set forth in Section B (4) of this Exhibit A.

5. As soon as possible following the execution of this Agreement, CITY of Camarillo will provide COUNTY written copies of all applicable policies, procedures, rules, and regulations related to COUNTY's and the CSC's performance of Program services pursuant to this Agreement, including but not limited to all applicable CITY of Camarillo facility and safety policies and procedures. As necessary, CITY or CPD will provide COUNTY and the CSC trainings on applicable CITY of Camarillo policies and procedures and/or related to the CSC's performance of Program services.

6. CITY of Camarillo will participate in trainings provided by COUNTY or the CSC pursuant to Section B (5) of this Exhibit A.

7. CITY of Camarillo, as the case may be, will attend and participate in all meetings of the Parties, including but not limited to any meetings requested by COUNTY or the CSC to discuss the performance of Program services as well as particular identified individuals and incidents.

8. CITY reserves the right to request that COUNTY remove and/or replace the COUNTY employee designated to serve as the CSC from any CITY facility whose conduct or work with identified individuals, CITY or CPD staff, or the public is not in accordance with CITY or CPD policies and procedures.