



Camarillo City Council

AGENDA REPORT

Date: June 12, 2024

To: Honorable Mayor and City Councilmembers

From: Greg Ramirez, City Manager

Submitted by: Mitchell Cameron, Director of Administrative Services/Chief Innovation Officer

Subject: Award Equipment Replacement for Chipper Truck, Specification No. AS-2023-19

BACKGROUND

Staff annually reviews and revises the vehicle and equipment replacement schedule based on the age, estimated life expectancy, mileage, and maintenance costs. Purchases are made based on cost effectiveness; city needs and manufacturer (model/type) availability. Equipment is often kept in service as long as effectively possible and past the scheduled replacement year only when it is safely operable and in good working condition.

The City Council approved purchases of new and/or replacement vehicles and equipment with the adoption of the Fiscal Year 2023/24 Budget.

DISCUSSION

Staff obtained a quote for a 2024 model year Chipper Truck from National Auto Fleet Group to replace the 13-year-old Chipper Truck, (Unit 3063) for the Streets Department Landscape Division. This vehicle is past its original replacement year, has a bed that is beginning to rust through, and has significant deterioration of interior plastic components and dashboard. This purchase will utilize cooperative contract pricing through Sourcewell Contract #060920-NAF, as allowed for in the City's Purchasing Policy.

Authorization is requested to purchase the replacement Chipper Truck in the amount of \$134,644, and approval of a 15% contingency in the amount of \$20,200 based on manufacturers price increases experienced with other recent purchases, for a total expenditure of \$154,844.

FISCAL IMPACT

Funds for the purchase of the Chipper Truck are included in Vehicles & Equipment Fund, Capital Purchases Account No. 540-5540-455.91-33.

CEQA DETERMINATIONS

City staff has determined, in accordance with Section 15061(b)(3) of the California Environmental Quality Act (CEQA) Guidelines, that vehicle purchases are not subject to CEQA review because it can be seen with certainty that there is no possibility that vehicle purchases may have a significant effect on the environment.

RECOMMENDATION

1. Find the vehicle purchase exempt from review under the California Environmental Quality Act (CEQA) pursuant to Section 15061(b)(3) of the CEQA Guidelines; and
2. Authorize City Manager to execute the quote for AS-2023-19 from National Auto Fleet Group in the amount of \$134,644; and authorize a contingency up to \$20,200 for a not to exceed total of \$154,844; and
3. Authorize City Manager to execute future change orders or documents as necessary up to the authorized contingency amount.

ATTACHMENTS

Attachment 1 - Vehicle Picture, Chipper Truck 3063

REFERENCE MATERIALS – AVAILABLE FOR REVIEW AT CITY HALL

Quotes are available for review in the Administrative Services Department.