



# *Camarillo City Council*

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## **AGENDA REPORT**

Date: June 12, 2024

To: Honorable Mayor and City Councilmembers

From: Greg Ramirez, City Manager

Submitted by: Dave Klotzle, Public Works Director

Subject: California Conservation Corps – Sponsor Agreement

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### **BACKGROUND**

The City of Camarillo (City) has utilized the California Conservation Corps (CCC) for several years in the Streets Division through a Sponsor Agreement. The CCC is a department within the California Natural Resources Agency which provides a beneficial mechanism for local young adults 18 to 25 years old to gain job skills and experience in performing environmental and community services for local communities.

### **DISCUSSION**

The purpose of the Agreement is to provide CCC members with job skills and experience in the field of Public Works. Some of the many skills CCC members may obtain are landscaping, natural habitat area conservation work, tree trimming, weed abatement, irrigation repair, asphalt and concrete repairs, experience operating heavy equipment, and the opportunity to obtain a commercial driver's license. The City and the citizens of Camarillo benefit from the additional help provided by CCC personnel, and their services are offered at cost effective labor rates.

The annual cost for these services is shown in the following table including a proposed 10% contingency of \$45,300.00 for additional work and potential rate increases if necessary. Any savings from fewer hours of services provided during a respective FY could be utilized in Year 2 or Year 3.

<b>Fiscal Year</b>	<b>Amount</b>	<b>Contingency</b>	<b>Total Authorized Expenditure</b>
2024/25	\$ 145,992	\$ 14,600	\$ 160,592
2025/26	\$ 151,000	\$ 15,100	\$ 166,100
2026/27	\$ 156,000	\$ 15,600	\$ 171,600
<b>TOTAL</b>	<b>\$ 452,992</b>	<b>\$ 45,300</b>	<b>\$ 498,292</b>

Staff recommends approval of a new three-year Agreement with CCC for maintenance services from July 1, 2024 to June 30, 2027 for a total amount of \$452,992 plus a 10% contingency of \$45,300 for unforeseen additional work and/or potential rate increases for a total authorized agreement amount of \$498,292.

### **FISCAL IMPACT**

Funds for the Agreement are included in the FY 2024/25 Proposed Budget, General Fund, Streets Maintenance Services Account No. 101-3150-431.35-11 in the amount of \$72,996 and Lighting and Landscape Fund, Maintenance Services Account No. 220-3310-433.35-74 in the amount of \$72,996.

### **CEQA DETERMINATIONS**

The City's maintenance work is not subject to California Environmental Quality Act (CEQA) review pursuant to Section 15301 of the CEQA Guidelines, which exempts from CEQA review projects that consist of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, or topographical features.

### **RECOMMENDATION**

1. Authorize the City Manager to execute Agreement No. 2024-125 with California Conservation Corps in the amount of \$452,992; and
2. Authorize the City Manager to execute future work requests to the agreement for Years 1 through 3, including any rate increases for Years 2 and 3 for unforeseen additional services in an amount not to exceed \$45,300.

### **ATTACHMENTS**

1. Agreement No. 2024-125

### **REFERENCE MATERIALS – AVAILABLE FOR REVIEW AT CITY HALL**

None