



City of Camarillo

CITY COUNCIL POLICY

Section: General Administration

Date Adopted: June 1975

Last Amended: February 12, 2020

Subject: **Legislation and Legislative Matters**

Number: 2.02

Page 1 of 2

PURPOSE

To establish a policy on legislation and legislative matters.

POLICY

It is the policy of the City Council to participate in the legislative process when legislative matters have the potential to impact the City or its ~~citizens~~residents. Such participation will include intergovernmental relations, legislative advocacy and, when appropriate, legislative proposals.

Legislative Platform. The Legislative Platform (Platform) will be developed by the Policy Committee and adopted by the City Council ~~annually~~ and will promote the City's interest on legislative matters. The Platform will guide the Council and staff in considering appropriate action on legislative proposals introduced at both the state and federal levels.

Correspondence will be designated with action as follows:

Position

Action

Support or Oppose

Letters, ~~facsimiles, telegrams,~~ phone calls, electronic mail and/or meetings with ~~local~~ representatives, bill authors and legislative committee members, with copies of correspondence to governmental agencies, representatives and officials, as appropriate.

~~Strongly Support or~~

~~In addition to the above, further action if warranted may involve~~

~~Strongly Oppose~~

~~travel to out-of-area meetings by Councilmembers or staff.~~

~~Support if Amended or~~

~~Support a bill if amendment recommendations are adopted~~

~~Oppose Unless Amended~~

~~or oppose a bill unless amendment recommendations are~~

~~adopted. Advocacy actions similar to the above may be taken.~~

~~Watch or No Action~~

Monitor legislation.

The Mayor may request additional positions and actions as needed. Actions to support or oppose legislative proposals will be carried out by the City Manager or designee consistent with the Platform and when the City's interest in the legislative proposal is clear. If a legislative matter arises that fits a position within the approved Platform, City staff may submit an advocacy letter on behalf of the City Council.

If the City Manager or designee cannot easily discern the City's position after consulting the Platform, the legislative proposal will be referred to the Mayor for review ~~Policy Committee for review and recommendation to the City Council.~~ The Mayor may defer to the Policy Committee for review and recommendation to the City Council. ~~The City Manager or designee is the legislative coordinator for the City.~~

~~When, due to time constraints, it is not possible to follow this procedure, and an issue important to the City is brought to the City Manager's attention, and it is easy to discern the City's interest, he/she may prepare a letter for the Mayor's signature expressing the City's position and then provide copies of the correspondence to Councilmembers.~~

The development of new legislative proposals will require the review and recommendation of the Policy Committee to the City Council for approval.

Interim Reporting. The City Manager or designee will prepare and issue reports to the ~~City Council~~ Policy Committee on legislative matters and/or positions taken.

Legislative Liaison. The City Manager or designee will serve as the legislative ~~coordinator~~ liaison for all legislation and legislative matters.

~~Legislative Delegation. Members of the Policy Committee will serve as the City's Legislative Delegation for legislative matters requiring the City's physical lobbying presence before legislators or legislative staff.~~