



Camarillo City Council

AGENDA REPORT

Date: June 11, 2025

To: Honorable Mayor and City Councilmembers

From: Greg Ramirez, City Manager

Submitted by: Dave Klotzle, Public Works Director

Subject: Approve CC Agreement No. 2025-30 with Garcia's Landscaping Maintenance, Inc. for Landscape Maintenance Services Areas 1, 2, 3, 4 and 5

BACKGROUND

Specification No. LM-2025-1 consists of providing maintenance landscape services in Areas 1, 2, 3, 4, and 5 and providing all labor and services, and furnishing all the materials, tools, equipment, supplies and transportation necessary for the performance of citywide landscape maintenance services and related work.

The City is divided into five geographic areas for contracted landscape maintenance services. The work consists of maintaining existing landscape and hardscape areas within City rights-of-way, slope areas, and at City facilities.

The work includes, but is not limited to trimming, pruning, fertilizing, weed control, cultivation, pest control, minor tree care, irrigation, shrub and ground cover maintenance and care, minor shrub and ground cover renovations, slope drainage clearing, debris removal, and trash receptacle and ash urn servicing.

Area 1 includes the Camarillo Library, City Hall, Constitution Park, City Corporation Yard, Old Courthouse, Dizdar Park, and a portion of the Citywide Lighting and Landscape Maintenance District. The maintenance services for Dizdar Park will begin after the park renovation is completed in early 2026, thus only six months will be billed for service in Fiscal Year 2025/26. Area 2 includes the majority of the Citywide Lighting and Landscape Maintenance District. Area 3 includes the Camarillo Ranch House, the Desalter Facility, a portion of the Citywide Lighting and Landscape Maintenance District, and several individual landscape maintenance districts. Area 4 includes the Mission Oaks area and Camino Carrillo Pathway. Area 5 includes Ventura Boulevard in Old Town and the Metrolink Station.

The City's current Landscape Maintenance Services Agreement with Landscape Development, Inc. expires June 30, 2025.

DISCUSSION

On March 1, 2025, a Notice Inviting Bids was published on the City of Camarillo PlanetBids portal and advertised in the Camarillo Acorn. On March 13, 2025, staff held a mandatory pre-bid meeting, and on March 28, 2025, six (6) responsive bids, as shown in the table below, were uploaded to the PlanetBids portal.

Name of Bidder	Bid Amount for 36 Months
Garcia's Landscaping Maintenance, Inc.	\$5,043,600.00
Mariposa Landscapes, Inc.	\$6,433,170.72
Oakridge Landscape, Inc.	\$6,826,344.00
Landscape Development, Inc.	\$7,017,132.00
EMTS, Inc.	\$7,475,989.80
SGD Enterprises	\$7,850,388.00

Staff reviewed the low bid submitted by Garcia's Landscaping Maintenance, Inc. (Garcia's), and all associated forms, investigated the contractor and determined Garcia's to be responsive to the solicitation. The contract also provides an allowance for up to \$10,000 of unanticipated repairs/renovations per Area per year (or \$50,000 per year). Staff recommends awarding a three-year maintenance contract with an option to extend for up to two additional one-year periods upon mutual agreement to the lowest responsive bidder in the amount of \$5,043,600.00 beginning July 1, 2025.

Beginning in Fiscal Year 2026/27, the additional six-month maintenance cost for Dizdar Park of \$11,256 will be added, bringing the FY 2026/27 annual total to \$1,684,952.

The agreement also provides for annual Consumer Price Index (CPI) adjustments (approximately 4%) beginning in Fiscal Year 2026/27, for a total authorized expenditure of \$5,248,490.16 as shown in the table on the following page.

Fiscal Year	Amount	CPI Adjustment (Approximately 4%)	Total Authorized Expenditure
2025/2026	\$1,673,696.00	NA	\$1,673,696.00
2026/2027	\$1,684,952.00	\$67,398.08	\$1,752,350.08
2027/2028	\$1,752,350.08	\$70,094.00	\$1,822,444.08
TOTAL			\$5,248,490.16

FISCAL IMPACT

Funds for landscape maintenance services for Areas 1, 2, 3, 4 and 5 are included in the Proposed Fiscal Year 2025/26 budget in the accounts listed in the following table:

Fund	Account Number	Amount
Constitution Park	101-4502-443.35-72	\$39,828
Dizdar Park (6 months)	101-4500-443.46-23	\$11,256
Old Courthouse	101-4510-443.35-72	\$3,444
Lighting & Landscape MD	220-3310-433.35-15 Project: BTMAIN	\$121,788
Lighting & Landscape MD	220-3310-433.35-15	\$480,900
Old Town	220-3310-433.35-51	\$87,636
MD1A Parkways	221-3311-433.35-15	\$338,856
MD1A Slopes	221-3311-433.35-16	\$224,268
Wittenberg	222-3312-433.35-15	\$18,780
Armitos	223-3312-433.35-18	\$2,040
Fund	Account Number	Amount

Mission Oaks Industrial	224-3314-433.35-15	\$31,092
Presley	225-3315-433.35-15	\$6,552
Spanish Hills	226-3316-433.35-15	\$3,012
Sares	227-3317-433.35-15	\$4,320
Vista Las Posas	228-3318-433.35-15	\$17,028
Adolfo Glenn III	230-3320-433.35-15	\$19,344
Adolfo Glenn II	231-3319-433.35-15	\$45,468
City Hall	101-5750-419.35-72	\$44,160
Corporation Yard	101-5751-432.35-72	\$8,232
New Library	101-5753-468-35-72	\$50,472
Metrolink Station	810-3805-438.35-72	\$31,164
Camarillo Ranch House	815-4001-449.35-72	\$33,432
Desalter Facility	860-3670-436.35-72	\$624
Unanticipated Repairs in Areas 1, 2, 3, 4 and 5	220-3310-433.35-15	\$50,000
FY 2025/26 TOTAL ANNUAL COST		\$1,673,696

CEQA DETERMINATIONS

The Maintenance Contract for landscape maintenance services is not subject to CEQA review pursuant to Section 15301 of the State CEQA Guidelines, which exempts from CEQA review projects that involve the maintenance of existing structures and facilities.

RECOMMENDATION

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1. Find the Maintenance Contract for landscape maintenance services exempt from CEQA review pursuant to Section 15301 of the State CEQA Guidelines as maintenance of existing structures and facilities.
2. Authorize the City Manager to execute CC Agreement No. 2025-30 with Garcia's Landscaping Maintenance, Inc. in the amount of \$5,043,600 with CPI adjustments for Fiscal Years 2026/27 and 2027/28 for a total authorized amount not to exceed \$5,248,490.16.
3. Authorize the City Manager to execute future amendments or documents up to the not to exceed amount.

ATTACHMENTS

1. CC Agreement 2025-30

REFERENCE MATERIALS – AVAILABLE FOR REVIEW AT CITY HALL

None