Camarillo City Council

AGENDA REPORT

Date: June 12, 2024

To: Honorable Mayor and City Councilmembers

From: Greg Ramirez, City Manager

Submitted by: Kristy Buxkemper, City Clerk

Subject: City Council Policy 1.09 – Citizen Selection and Participation on Boards, Commissions and Committees

BACKGROUND

City Council Policy 1.09 was first adopted in 1992 and last amended in 2013. Since that time, a number of changes have been made to the volunteer selection and appointment process, and the Policy requires updates to the various Boards, Commissions and Committees for which appointments are made.

DISCUSSION

The recommended amendments will align the Policy with revisions previously made to re-title the "Citizen's Appointment Committee" to the "Local Appointment Committee" and update the terminology used to refer to local volunteers. The proposed changes also remove notations pertaining to the Rent Review Commission, which was dissolved in January 2022, and the Camarillo Ranch Foundation Board, for which the City no longer makes appointments.

Other suggested minor updates include clarifications to the requirement to file annual Statements of Economic Interest (Form 700s) for some Boards and Commissions, timing for conducting the Oath of Office for new appointees, and the deadline for annual reports to be submitted.

The Policy Committee reviewed the revisions at the meeting of May 22, 2024 and recommended forwarding the policy to City Council for adoption.

FISCAL IMPACT

There is no budget impact as a result of this action.

RECOMMENDATION

Adopt revisions to City Council Policy 1.09 – Citizen Selection and Participation on Boards, Commissions, and Committees.

ATTACHMENTS

1. City Council Policy 1.09 - Citizen Selection and Participation on Boards, Commissions, and Committees (redline)
2. City Council Policy 1.09 - Citizen Selection and Participation on Boards, Commissions, and Committees (clean)

REFERENCE MATERIALS – AVAILABLE FOR REVIEW AT CITY HALL

None