



Camarillo City Council

Camarillo Sanitary District

AGENDA REPORT

Date: November 13, 2024

To: Honorable Mayor and City Councilmembers

From: Greg Ramirez, City Manager

Submitted by: Dave Klotzle, Public Works Director

Subject: On-Call Trade Work – Contractor Agreements and Amendments

BACKGROUND

The City of Camarillo (City) and the Camarillo Sanitary District (CSD) routinely utilize numerous contractors for a variety of services. To improve the efficiency and timeliness of completing necessary repairs and non-complex projects, On-Call Trade Agreements with multiple contractors are utilized for those services most frequently used by the City and CSD.

When on-call contractor services are required for a project, staff endeavors to solicit pricing in accordance with the City's Procurement Policy and issues a task order to the selected contractor. Multiple task orders may be issued to one contractor for different projects as long as no single task order exceeds \$60,000. The \$60,000 limit is in accordance with the current limit set forth for negotiated contracts in the California Uniform Public Construction Cost Accounting Act (CUPCCAA), adopted by the City in 2009. Effective January 1, 2025, the CUPCCAA limit will increase from \$60,000 to \$75,000.

From July 2020 through September 2024, the City Council/CSD Board awarded On-Call Agreements for Trade Work to various contractors, including 53 contractors for FY 2020/21, followed by four additional contractors for FY 2021/22, nine for FY 2022/23, and eight more for FY 2024/25. During this period, CC/CSD authorized the City Manager/District Manager to execute additional one-year agreements for each fiscal year through FY 2024/25, with maximum compensation with ranges from \$60,000 to \$150,000 each.

On-Call Trade Work – Contractor Agreements and Amendments

November 13, 2024

Page 2 of 3

DISCUSSION

Due to the need for additional work, staff recommends approval of an increase to the following On-Call Trade Agreements with maximum annual compensation to the existing contractors listed below for FY 2024/25.

On-Call Contractor Name	Applicable Trades	Annual Amount	Proposed Increase	Total Amount
General Pump Company, Inc.	Pump Rentals and Installation; Pumping, Bypass Services, and Temporary Tanks; Well Drilling and Rehabilitation	\$100,000	\$50,000	\$150,000
Innocenti Construction Inc.	Concrete and Masonry; Debris Removal Services; General Engineering Contractor; Sawcutting Contractor	\$80,000	\$40,000	\$120,000

The City continuously maintains information on its website for contractors interested in an On-Call Trade Agreement to submit a Statement of Qualifications (SOQ). Staff reviewed all SOQs received since September 2024 and recommends awarding three additional On-Call Trade Agreements to the contractors listed below for FY 2024/25.

On-Call Contractor Name	Applicable Trades	Annual Not-to-Exceed
Best Drilling and Pump, Inc.	Well Drilling and Rehabilitation	\$150,000
Zim Industries, Inc. dba Bakersfield Well & Pump Company	Electric Motor Service; General Engineering Contractor; Pump Rentals and Installation; Pumping, Bypass Services, and Temporary Tanks; Welding; Well Drilling and Rehabilitation	\$150,000
Alliance Environmental Group, LLC	Emergency Building Cleanup Services; Hazmat Services and Demolition; and HVAC Services	\$60,000

FY 2024/25 is the final one-year extension that can be executed for existing agreements. Staff will return to City Council/CSD Board next year for authorization of new agreements.

FISCAL IMPACT

There is no fiscal impact for the award of On-Call Trade Agreements, which does not guarantee assignment of any work to contractors. Funds appropriated in the adopted City budget for FY 2024/25 will be used for task orders when budgeted work is needed. Costs

will be charged to the appropriate accounts of the department utilizing the on-call contractor services.

RECOMMENDATION

1. Authorize the City Manager/District Manager to execute CC/CSD Agreement No. 2024-66A with General Pump Company, Inc. for a total agreement amount not-to-exceed \$150,000 for FY 2024/25; and
2. Authorize the City Manager/District Manager to execute CC/CSD Agreement No. 2024-72A with Innocenti Construction Inc. for a total agreement amount not-to-exceed \$120,000 for FY 2024/25; and
3. Authorize the City Manager/District Manager to execute CC/CSD Agreement No. 2024-184 with Best Drilling and Pump, Inc. for a total agreement amount not-to-exceed \$150,000 for FY 2024/25; and
4. Authorize the City Manager/District Manager to execute CC/CSD Agreement No. 2024-185 with Zim Industries, Inc. dba Bakersfield Well & Pump Company for a total agreement amount not-to-exceed \$150,000 for FY 2024/25; and
5. Authorize the City Manager/District Manager to execute CC/CSD Agreement No. 2024-190 with Alliance Environmental Group, LLC for a total agreement amount not-to-exceed \$60,000 for FY 2024/25; and
6. Authorize the City Manager/District Manager to execute task orders with the selected contractors for on-call trade work.

ATTACHMENTS

1. CC/CSD Agreement No. 2024-66A
2. CC/CSD Agreement No. 2024-66
3. CC/CSD Agreement No. 2024-72A
4. CC/CSD Agreement No. 2024-72
5. CC/CSD Agreement No. 2024-184
6. CC/CSD Agreement No. 2024-185
7. CC/CSD Agreement No. 2024-190

REFERENCE MATERIALS – AVAILABLE FOR REVIEW AT CITY HALL

None