



**MINUTES
CITY OF CAMARILLO CITY COUNCIL
REGULAR MEETING
WEDNESDAY, APRIL 27, 2022**

CALL TO ORDER

The Mayor called the meeting to order at 4:30 p.m.

ROLL CALL

Council Present: Shawn Mulchay, Mayor
Susan Santangelo, Vice Mayor
Charlotte Craven, Councilmember
Kevin Kildee, Councilmember
Tony Trembley, Councilmember

Staff Present: Greg Ramirez, City Manager
Carmen Nichols, Assistant City Manager
Kristy Buxkemper, City Clerk
Dave Klotzle, Public Works Director
Shane Matthews, Police Department
Brian Pierik, City Attorney
Mark Uribe, Finance Director
Joe Vacca, Community Development Director
Carrie Weal, Deputy City Clerk

CLOSED SESSION

The City Attorney read the Closed Session items into the record. Council recessed to Closed Session.

- A. Conference with Labor Negotiators
Authority - Government Code Section 54957.6
Agency Designated Representatives - City Manager, Assistant City Manager, and Finance Director
Unrepresented Employees - City Employees
- B. Conference with Legal Counsel – Anticipated Litigation
Initiation of Litigation Pursuant to Government Code Section 54956.9 (d)(4)
Number of Potential Cases: One

5:00 P.M. CALL TO ORDER

APPROVAL OF AGENDA

The agenda was approved with a notation by Mayor Mulchay that Oral Communications would be moved to the end of the 7:00 p.m. agenda.

CONSENT CALENDAR

- C. [City Council Meeting Minutes](#)
Approved the minutes of the regular meeting of April 13, 2022.
- D. [Finance Disbursements](#)
Adopted Resolution No. 2022-34 of the City Council approving disbursements.
- E. [Investment Reports](#)
Received and filed the March 2022 report.
- F. [Revenue & Expenditure Report](#)
Received and filed the March 2022 report.
- G. [Third Quarter Budget Report Fiscal Year 2021/22](#)
Received and filed the report.
- H. [Youth Employment Service Quarterly Report](#)
Received and filed reports for January, February, and March 2022.
- I. [Fiscal Year 2022/23 Community Support Funding Agreement with the Boys and Girls Club of Camarillo](#)
Authorized the City Manager to execute the Fiscal Year 2022/23 Community Support Funding Agreement with the Boys and Girls Club of Camarillo in the amount of \$22,500 to fund the Youth Employment Services Program.
- J. [Preparation of Sustainability Master Plan for Municipal Operations](#)
Authorized the City Manager to execute Professional Services Agreement No. 2022-46 with Rincon Consultants and authorize an appropriation of \$80,815 from the General Fund assigned balance in the Professional Services/Administrative City Manager budget.
- K. [Landscape and Irrigation Plan Check Review Services](#)
Authorized staff to issue a Request for Proposal (RFP) for landscape and irrigation plan check review services.
- L. [On-Call Traffic Signal Maintenance Services](#)
Extended the on-call traffic signal maintenance services agreement for one additional year and authorized the City Manager to execute Agreement Amendment No. 2019-55B with Yunex, LLC, in the amount of \$37,740.

M. [Storm Drain Infrastructure Repair – La Marina Storm Ditch Project SD-5116](#)

1. Adopted Resolution No. 2022-35 approving the plans and specifications and waive minor irregularities in the bid of Tierra Contracting; and
2. Authorized the City Manager to execute Public Works Contract No. 2022-38 with Tierra Contracting in the amount of \$108,900, with a contingency in the amount of \$27,500, for a total contract amount of \$136,400 and execute contract change orders for project contingencies; and
3. Authorized the City Manager to execute Professional Services Agreement No. 2022-39 with DCME Inc. in an amount not-to-exceed \$46,820 for construction management and inspection services and authorize a contingency in the amount of \$7,000 for a total agreement authorization of \$53,820; and
4. Authorized future amendments to the agreement for unforeseen additional services.

N. [Mission Oaks Boulevard Bridge at Calleguas Creek](#)

1. Approved an appropriation of funds and authorized the City Manager to execute Cooperative Agreement No. 2022-37 with Ventura County Watershed Protection District in an amount not-to-exceed \$66,255, with a contingency in the amount of \$13,500 for a total agreement authorization of \$79,755; and
2. Authorized future amendments to the agreement for unforeseen additional services.

O. [Annual Resurfacing Project ST-5021](#)

1. Authorized the City Manager to execute Agreement Amendment No. 2022-12A with Flowers & Associates Inc. for consultant construction management and inspection services in an amount not-to-exceed \$114,000 for a total agreement amount of \$143,000; and
2. Authorized a contingency in the amount of \$21,450 for a total agreement authorization of \$164,450; and
3. Authorized future amendments to the agreement for unforeseen additional services.

P. [Ditch, Culvert, and Detention Basin Maintenance](#)

Authorized staff to solicit bids for Specification No. MC-2022-2 for ditch, culvert, and detention basin maintenance.

Q. [North Pleasant Valley Desalter WT-11-01](#)

Authorized the City Manager to execute Agreement Amendment No. 2021-6A with Inframark, LLC in an amount not-to-exceed \$790,400 for construction phase services.

MOTION to approve Items C through Q.

Councilmember Craven moved, Vice Mayor Santangelo seconded.

Yes: Craven, Kildee, Mulchay, Santangelo, Trembley
No: None

DISCUSSION ITEMS – NO ITEMS

CLOSED SESSION REPORT

No reportable action was taken.

RECESS / RECONVENE AT 7:00 P.M.

PUBLIC COMMENTS

The following people addressed the City Council regarding supporting the continuation of the General Plan Referral 2017-2 for the NUWI Camarillo Springs project:

Greg Sayre, David Canepa, Jeff Walker, Andrew Cromer, and Richard Wagner. Two non-verbal cards were submitted by Janice Canepa and Leslie Sayer.

PUBLIC HEARINGS

R. [FY 2022/23 Action Plan for Community Development Block Grant Program](#)

Erin Lay, consultant with Veronica Tan and Associates, provided the report.

PUBLIC HEARING OPENED

The following people provided public testimony: Father Gregory Larkin, Maurice Hill and Jason Meek.

Hearing no further requests to speak, either for or against the item, the Mayor declared the PUBLIC HEARING CLOSED.

MOTION to Adopt Resolution No. 2022-36 approving and authorizing submittal of the FY 2022/23 Action Plan for Community Development Block Grant Program to Department of Housing and Urban Development (HUD).

Councilmember Craven moved, Councilmember Kildee seconded.

Yes: Craven, Kildee, Mulchay, Santangelo, Trembley

No: None

S. [Municipal Stormwater NPDES Management Permit](#)

Public Works Director Klotzle provided the report.

PUBLIC HEARING OPENED

Hearing no requests to speak, either for or against the item, the Mayor declared the PUBLIC HEARING CLOSED.

MOTION to Adopt Resolution No. 2022-37 authorizing \$5.00 assessment per Benefit Assessment Unit (BAU) for inclusion into Ventura County Watershed Protection District (VCWPD) Benefit Assessment Program.

Councilmember Trembley moved, Councilmember Craven seconded.

Yes: Craven, Kildee, Mulchay, Santangelo, Trembley
No: None

ORAL COMMUNICATIONS

The Councilmembers reported on attendance at outside agency and Council committee meetings.

Councilmember Kildee requested an update on the fire damage to the hotel construction site.

Councilmember Trembley stated he withdrew his request for an agenda item to consider the rescission of General Plan Amendment 2017-2 (NUWI) to allow staff an opportunity to review the applicant's April 21, 2022, submission of a revised Master Drainage Plan.

Mayor Mulchay announced Supervisor Long selected the NPV Desalter project for a County of Ventura 2022 Earth Day Award.

Councilmember Craven requested the meeting be adjourned in the memory of David Crouse and provided a history lesson on the City's police department facilities.

ADJOURN

The meeting adjourned at 7:59 p.m. in the memory of David Crouse.

ATTEST:

Mayor

City Clerk