



MINUTES
CITY OF CAMARILLO CITY COUNCIL
REGULAR MEETING
WEDNESDAY, JULY 13, 2022

CALL TO ORDER

The Mayor called the meeting to order at 4:30 p.m.

ROLL CALL

Council Present: Shawn Mulchay, Mayor
Susan Santangelo, Vice Mayor
Charlotte Craven, Councilmember
Kevin Kildee, Councilmember
Tony Trembley, Councilmember

Staff Present: Greg Ramirez, City Manager
Carmen Nichols, Assistant City Manager
Kristy Buxkemper, City Clerk
Dave Klotzle, Public Works Director
Shane Mathews, Police Department
Brian Pierik, City Attorney
Mark Uribe, Finance Director
Joe Vacca, Community Development Director
Silvia Jaquez, Deputy City Clerk

CLOSED SESSION

The City Attorney read the Closed Session item into the record. Council recessed to Closed Session.

- A. Conference with Legal Counsel – Anticipated Litigation
Initiation of Litigation Pursuant to Government Code Section 54956.9 (d)(4)
Number of Potential Cases: One

5:01 P.M. CALL TO ORDER

APPROVAL OF AGENDA

The agenda was approved with the removal of Item H.

Item H was removed from the agenda.

PRESENTATIONS

- B. Airport Land Plan – Ventura County Department of Airports

Keith Freitas, Director of Ventura County Airports, presented a PowerPoint update on the termination of the Camarillo Airport Master Plan process and change to an Airport Layout Plan Update.

CONSENT CALENDAR

C. [City Council Meeting Minutes](#)

Approved the minutes of the regular meeting of June 22, 2022.

D. [Remote Teleconference of Public Meetings - Continuation](#)

Adopted Resolution No. 2022-68 proclaiming the continuing need to meet by teleconference pursuant to Government Code Section 54953 (e) in accordance with AB 361 for an additional 30-day period.

E. [Adopt Ordinance 1194 of the City Council of the City of Camarillo, California, Amending Section 2.08.040 of the Camarillo Municipal Code relating to the Compensation of City Councilmembers](#)

Adopted Ordinance No. 1194, which constitutes reading of the title as stated in the agenda, and waiver of the reading of the Ordinance.

F. [Disbursements](#)

Adopted Resolution No. 2022-69 approving disbursements.

G. [Youth Employment Services Quarterly Report](#)

Received and filed reports for April, May, and June 2022.

H. [Citizen Appointment for Area Housing Authority of the County of Ventura](#)

This item was removed from the agenda. No action was taken.

I. [Amendment to City Council Policy 1.01 – City Council Reorganization, Committees, and Appointments](#)

Adopted recommended changes to City Council Policy 1.01 – City Council Reorganization, Committees, and Appointments.

J. [Camarillo Public Library Collection Development Policy \(New\)](#)

Adopted new Policy – Camarillo Public Library Collection Development Policy.

K. [SB 1383 – Accept Local Assistance Grant Funds](#)

Authorized the City Manager to accept SB 1383 Local Assistance Grant Funds in the amount of \$99,269 and execute any forms necessary to carry out the specified activities required by CalRecycle.

L. [Replacement of Sewer Lines at the Camarillo Police Facility, Ratify Change Order No. 01 and approve an additional appropriation](#)

Ratified and authorized City Manager to execute contract Change Order No. 01; and authorized an additional appropriation in the amount of \$10,739.78.

M. [Ventura Countywide Stormwater Program Implementation Agreement Amendment](#)

Authorized the Mayor to execute Agreement No. 2010-58B, Second Amendment to National Pollutant Discharge Elimination System Implementation Agreement, Ventura Countywide Stormwater Quality Management Program.

N. [City Street Trees and Sidewalk – Mission Oaks Area \(Project No. LS-5035\)](#)

Adopted Resolution No. 2022-70 exonerating warranty securities for City Street Trees and Sidewalk – Mission Oaks Area (Project No. LS-5035) with Toro Enterprises Inc.

O. [First Amendment to Agreement for Financial, Housing, and Successor Agency Consulting Services with Rosenow Spevacek Group, Inc.](#)

Authorized the City Manager to execute first amendment to Agreement No. 2020-70A with RSG, Inc. in an amount not-to-exceed \$38,000, for a term of three years beginning FY 2022/23, for a total authorized Agreement amount of \$68,000.

P. [Professional Services Agreement for Banking and Merchant Services with JP Morgan Chase Bank, N.A.](#)

Authorized City Manager to Execute Agreement No. 2022-164 with JP Morgan Chase Bank for banking and merchant services. The agreement is a five (5) year banking services agreement, with one two (2) year extension option.

Q. [Microsoft Office 365 Software Licensing Subscription Renewal](#)

Authorized the City Manager to execute documents for a new 3-year enrollment term through authorized reseller CompuWave, in the amount of \$137,392.50; and authorize a 7% contingency amount of \$9,617 for a not-to-exceed amount of \$147,009.50 beginning July 2022, through July 2025.

R. [Resolution of the West Camarillo Community Facilities District No. 1 Authorizing Annexation No. 11](#)

Adopted Resolution No. 2022-71 of the West Camarillo Community Facilities District No. 1 certifying and adding property thereto.

MOTION to approve Items C through R, with the exception of Item H. Mayor Mulchay abstained from Item N stating a conflict of interest as the project is within 500 feet of his home.

Councilmember Craven moved, Vice Councilmember Trembley seconded.

Yes: Craven, Kildee, Mulchay, Santangelo, Trembley

No: None

PUBLIC HEARINGS

S. [Annual Updates to the User Fee Schedule for Certain City Services Provided to the Public](#)

Finance Director Uribe reviewed the proposed updates to the User Fee Schedule as stated in the agenda report.

PUBLIC HEARING OPENED

Hearing no further requests to speak, either for or against the item, the Mayor declared the PUBLIC HEARING CLOSED.

MOTION to adopt Resolution No. 2022-72 approving the Master Fee Schedule for fees and charges.

Councilmember Craven moved, Councilmember Trembley seconded.

Yes: Craven, Kildee, Mulchay, Santangelo, Trembley

No: None

DISCUSSION ITEMS

T. [Local Road Safety Plan \(Project No. PW-2002\)](#)

Principal Civil Engineer Grubb presented a PowerPoint reviewing the purpose, goals, and process of the Local Road Safety Plan.

MOTION to adopt Resolution No. 2022-73 approving the Local Road Safety Plan; and authorize the City Manager to execute documents as may be necessary for Highway Safety Improvement Program grant funding.

Councilmember Craven moved, Vice Mayor Santangelo seconded.

Yes: Craven, Kildee, Mulchay, Santangelo, Trembley

No: None

ORAL COMMUNICATIONS

The Councilmembers reported on attendance at outside agency and Council committee meetings.

Councilmember Trembley provided updates on transportation and Drought Task Force.

Councilmember Kildee announced Dr. Mark Scheipp, Director of the California Economic Forecast, would provide an overview of the County, State and US Economic Forecast at the July 14 VCOG meeting.

Councilmember Craven distributed senate bills of interest from the California Contract Cities Association Legislative Committee. She provided a history on affordable housing within Camarillo.

RECESS / RECONVENE at 7:00 P.M.

PUBLIC COMMENTS

Patricia McGarry and Timothy McGarry addressed the City Council relating to the treatment of the homeless. A non-verbal card was submitted by Nicholas Bedmarski relating to the use of abbreviations during council discussions.

DISCUSSION ITEMS

U. [Adolfo Road and Camino Ruiz Traffic Concerns](#)

Public Works Director Klotzle stated traffic safety concerns and requests were received by nearby residents regarding pedestrians crossing at Adolfo Road and vehicles eastbound on Adolfo Road making U-turns at Camino Ruiz. The requests

included additional traffic controls with marked crosswalks and no U-turn signs. He reviewed site observations, data collection, and reported staff's recommendations, which did not support any traffic changes due to lack of supporting data which did not warrant any changes. He addressed several questions from the Council.

The following people provided public testimony: Vincent Hopkins and Danette Hopkins. Non-verbal cards were submitted by Broute Hopkins and George Walden.

Councilmember Trembley expressed concern over the increase of traffic due to the planned new apartment development abutting commercial and industrial. He indicated he would like to request staff to report back on the potential for changing the speed limit, but acknowledged that the votes would not support the request. He indicated he would vote against the receive and file item.

Councilmembers Craven and Kildee, Vice Mayor Santangelo, and Mayor Mulchay recommended waiting until the apartment project is complete to collect sufficient data. They expressed opposition to mitigation measures that could slow traffic flow.

MOTION to receive and file.

Councilmember Craven moved, Vice Mayor Santangelo seconded.

Yes: Craven, Kildee, Mulchay, Santangelo

No: Trembley

CLOSED SESSION REPORT

No reportable action was taken.

ADJOURN

The meeting adjourned at 8:22 p.m.

ATTEST:

Mayor

City Clerk