

**RESOLUTION NO. 2022-\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
CAMARILLO AMENDING THE CONFLICT OF INTEREST  
CODE OF THE CITY OF CAMARILLO AND REPEALING  
RESOLUTION NO. 2020-5**

The City Council of the City of Camarillo resolves as follows:

**SECTION 1.** The City Council of the City of Camarillo finds as follows:

A. The Political Reform Act, Government Code sections 81000, et seq., requires the adoption of a conflict of interest code.

B. The Government Code section 87306 requires every agency to amend its conflict of interest code when changes occur which include the creation of new positions which must be designated positions, the deletion of old positions and relevant changes in the duties assigned to existing positions.

C. The attached Exhibit accurately sets forth those positions which should be designated and the categories of financial interests which should be made reportable.

**SECTION 2.** Resolution No. 2020-5 is hereby repealed.

**SECTION 3.** The Political Reform Act requires state and local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission has adopted a regulation, 2 Cal. Code of Regulations Section 18730, which contains the terms of a standard Conflict of Interest Code, that can be incorporated by reference and which may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act after public notice and hearings. The terms of 2 Cal. Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated by reference. These provisions, along with Exhibit A, attached and incorporated by this reference, constitute the Conflict of Interest Code of the City of Camarillo. The City of Camarillo is considered the "agency" within the purview of this code. The Conflict of Interest Code of the City of Camarillo so adopted amends and replaces any Conflict of Interest Code of the City of Camarillo previously in effect.

**SECTION 4.** Designated positions must file Statements of Economic Interests with the City Clerk via the City's online electronic filing system. The City Clerk will perform the duties of Filing Officer for the City of Camarillo.

**SECTION 5.** Any change provided for in this Conflict of Interest Code will not affect or excuse any offense or act committed or done or omission or any penalty or forfeiture incurred or accruing under any other Conflict of Interest Code; nor will it affect any prosecution, suit or proceeding pending or any judgment rendered in connection with any other Conflict of Interest Code.

PASSED AND ADOPTED August 24, 2022\_\_\_\_\_.

\_\_\_\_\_  
Mayor

Attested to on\_\_\_\_\_.

\_\_\_\_\_  
City Clerk

I, Kristy Buxkemper, City Clerk of the City of Camarillo, certify Resolution No. 2022-\_\_\_\_ was adopted by the City Council of the City of Camarillo at a regular meeting held on August 24, 2022, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

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City Clerk

## EXHIBIT A

### CITY OF CAMARILLO DESIGNATED POSITIONS CONFLICT OF INTEREST CODE

The following positions are required to provide full disclosure pursuant to Government Code Section 87200:

City Attorney  
City Council  
City Manager/Treasurer  
Planning Commissioners

Additionally, the City requires full disclosure for the positions listed below which participate in making decisions which may foreseeably have a material effect on financial interests. Full Disclosure includes all interests in real property in the City of Camarillo, as well as investments, business positions, and sources of income, including gifts, loans, and travel payments.

#### **City Manager's Department/Administration**

Assistant City Manager  
Assistant to the City Manager  
Assistant City Attorney  
City Clerk  
Camarillo Police Department Commander  
Community Relations Officer  
Economic Development Manager  
Human Resources Manager  
Senior Management Analyst

#### **Administrative Services**

Administrative Services Director  
Assistant Administrative Services Director  
Human Resources Manager  
Fleet & Facilities Manager  
Information Systems Manager

#### **Community Development Department**

Community Development Director  
Assistant Community Development Director  
Planning Manager  
Building Official  
Assistant Building Official  
Building Inspectors  
Building Permit Technicians  
Code Compliance Manager  
Senior Code Compliance Officer  
Code Compliance Officers

## **Finance Department**

Finance Director

Assistant Finance Director

Finance/Accounting Manager

## **Public Works Department**

Public Works Director

Assistant Director of Public Works/City Engineer

Deputy Director Public Works/Environmental

~~Deputy Director Public Works / Transportation~~

~~Deputy Director Public Works/Capital Projects~~

~~Environmental Resources Manager~~

Public Works Administrator

Traffic Engineer

Principal Civil Engineer

Senior Civil Engineer

Associate Civil Engineer

Associate Engineer

Assistant Engineer I/II

~~Engineering Technician I/II/III (Transit)~~

~~Supervising Public Works Inspector~~

~~Water Inspector~~

Landscape Inspector

Public Works Maintenance Superintendent

Assistant Public Works Maintenance Superintendent

~~Stormwater Program Manager~~

~~Stormwater Inspector~~

~~Stormwater Assistant~~

Water Superintendent

Assistant Water Superintendent

## **Other**

Camarillo Library Board of Trustees

~~Rent Review Mediation Commission Members~~

Successor Agency Members

Consultants\*

\*Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation: The City Manager may determine in writing that a particular consultant is hired to perform a range of duties that is limited in scope and thus is not required to comply with the disclosure requirements described in this section. Such written determination must include a description of the consultant's duties and, based upon the description, a statement of the extent of disclosure requirements. The City Manager's determination is a public record and must be retained for public inspection.