



City of Camarillo

Planning Commission AGENDA REPORT

DATE: June 6, 2023

TO: Planning Commission

FROM: Joseph R. Vacca, AICP, Director of Community Development

SUBMITTED BY: Paul McClaren, Senior Planner

SUBJECT: 2023-2028 Capital Improvement Program (CIP) General Plan
Conformity and Coordination Review

PROJECT INFORMATION SUMMARY

Each year, staff reviews the proposed capital improvement projects located within the City of Camarillo for consistency with the General Plan. Staff also reviews other agencies proposed capital improvement projects that are located within or near the City to determine whether a coordinated program of improvements is necessary to reduce inconvenience to the public and possibly reduce the cost of improvements. After their review, staff has determined that all projects are in conformance with the City's General Plan.

DISCUSSION

The Capital Improvement Program (CIP) identifies proposed capital improvement projects and equipment purchases to be carried out during a specific planning period. CIPs typically include detailed project descriptions, schedules, environmental review status, costs, and other information for each project. Government Code Section 65401 requires an annual review of all proposed capital improvement projects for conformity with the General Plan. Additionally, Government Code Section 65403 provides for other districts and agencies to submit their CIPs to the City for review as to the CIPs' consistency with the City's General Plan.

In an effort to reduce or eliminate inconvenience to the general public and possibly reduce the cost of improvements, staff reviews the list of public improvement projects for consistency with the City's General Plan, with any plans currently being developed, or improvements that are already planned. This year, the following agencies were contacted and asked to provide their Five-Year Capital Improvement Plans for review:

- Calleguas Municipal Water District
- Camrosa Water District
- City of Camarillo Department of Public Works
- County of Ventura Department of Airports
- County of Ventura Public Works Agency
- County of Ventura Regional Sanitation District
- County of Ventura Roads & Transportation
- County of Ventura Watershed Protection District
- Crestview Mutual Water Company
- Frontier Communications
- Oxnard Union High School District
- Pleasant Valley Mutual Water District
- Pleasant Valley Recreation and Park District
- Pleasant Valley School District
- Southern California Gas Company
- Spectrum Communications

STAFF REVIEW AND RECOMMENDATION

As a result of this year's solicitation, the City received responses from every agency contacted, and new CIP projects were reported from Calleguas Municipal Water District, Camrosa Water District, the City of Camarillo, the County of Ventura, Crestview Mutual Water District, Oxnard Union High School District, and Pleasant Valley Mutual Water District.

The City Council also reviewed the FY 2023-2028 City of Camarillo Department of Public Works Five-Year Capital Improvement Program at the May 6, 2023, City Council Budget and CIP Workshop.

Review for Consistency with the General Plan

Staff has reviewed 33 new CIP projects including 19 from the City of Camarillo Department of Public Works, four (4) new projects from Calleguas Mutual Water District, one (1) new project from Camrosa Water District, four (4) new projects from the County of Ventura Department of Public Works, one (1) new project from the County of Ventura Department of Airports, one (1) new project from Oxnard Union High School District, one (1) new project from Ventura Regional Sanitation District, one (1) new project from Ventura County Watershed Protection District, and one (1) new project from Pleasant Valley Water District. Staff determined that all proposed projects within the City limits are consistent with the City's General Plan.

Review for Coordinated Program

Staff has reviewed and determined that the following CIP projects are located near or within the City of Camarillo, and that the City of Camarillo Public Works Department will coordinate with the agencies listed below to avoid any conflicts or overlap with the City of Camarillo Public Works Department's proposed projects.

Calleguas MWD	Somis Farmworker Housing SMP Discharge Station - Somis Road OSR Feeder and Santa Rosa Hydro Improvements Salinity Management Pipeline, Phase 3 - City limit @ Santa Rosa to Upland to Lewis/Somis Rd 5 mi. Calleguas-Ventura Interconnection
Camrosa	24" waterline replacement in Santa Rosa Rd. - Upland to San Raphael Way
County Airport	Runway and Taxiway reconstruction / Tower assessment - rehab
County PW	Ventura County Fire Department - Regional Training Facility at Camarillo Airport Ventura County Fire Department - Headquarters – Tenant Improvements to an existing office building to be purchased in Camarillo Las Posas Road Widening (widen to 4 Lanes), Pleasant Valley Road to Hueneme Road adjacent to City Limits. Pleasant Valley Road Widening (widen to 4 Lanes), Las Posas Road to Rice Ave adjacent to City Limits
County Sanitation	Freedom Park Lift Station Upgrade Project – Coordination will be needed for Force Main replacement within Pleasant Valley Road, adjacent to City Limits.
County Watershed	Zone 3 Calleguas Creek Levee from HWY 101 to Adolfo Rd (CC-2) – construct improvements to remove the levee condition by increasing channel capacity
Oxnard Union HSD	New Bus Barn at Adolfo Camarillo High School
Pleasant Valley Water	New well at the existing plant, 15" water service see responses

ENVIRONMENTAL REVIEW

This item was reviewed in accordance with the California Environmental Quality Act (CEQA) and the State CEQA guidelines, as well as the City's environmental guidelines, and is exempt under Section 15378(b)(4) of the CEQA Guidelines, which states the creation of government funding mechanisms or other government fiscal activities, which do not involve any commitment to any specific project, is not a project.

SUGGESTED ACTION

Via minute action:

1. Recommend that the City Council find that the review of capital improvement projects located adjacent to or within the City of Camarillo for consistency with the General Plan is not a project.
2. Recommend that the City Council find that proposed public improvements of the FY 2023-2028 City of Camarillo Department of Public Works Five-Year Capital Improvement Program, including Calleguas Municipal Water District, Camrosa Water District, the County of Ventura, Oxnard Union High School District, Crestview Mutual Water District, and Pleasant Valley Mutual Water District CIPs are in conformance with the City of Camarillo General Plan.

ATTACHMENTS

1. Calleguas CIP Response 2023.
2. Camrosa Capital Improvement Projects email dtd April 27, 2023
3. City of Camarillo FY 2023-28 Capital Improvement Program
4. County of Ventura Airport CIP – FY 2023-24
5. County of Ventura Public Works CIP – Final Report FY 2023-24
6. County of Ventura Public Works CIP -Roads & Trans. FY 2024-28
7. County of Ventura Water & Sanitation CIP FY 2024-28
8. County of Ventura Water Shed Prot. Dist. CIP FY 2024-28
9. Crestview Mutual email dtd. April 3, 2023
10. Frontier email dtd. May 1, 2023
11. Oxnard Union High School District email dtd. May 16, 2023 5-16-2023
12. Pleasant Valley Mutual Water District CIP FY 2023-24
13. Pleasant Valley Recreation & Parks District email dtd. May 1, 2023
14. Pleasant Valley School District email dtd. April 4, 2023
15. SoCal Gas Co. CIP email dtd. May 8, 2023
16. Spectrum/Charter email dtd. May 1, 2023