



Camarillo City Council

AGENDA REPORT

Date: July 27, 2022

To: Honorable Mayor and City Councilmembers

From: Greg Ramirez, City Manager

Submitted by: Carmen Nichols, Assistant City Manager

Subject: Emergency Management Performance Grant Program Funding for Fiscal Year 2021

BACKGROUND

The Ventura County Sheriff's Office of Emergency Services (OES) manages grant funding that is made by the Department of Homeland Security (DHS) and is sub-granted to each of the cities in Ventura County. Emergency Management Performance Grant (EMPG) funding is provided to the cities on a per-capita basis. The application deadline for the Ventura County Fiscal Year 2021 EMPG Program was December 3, 2021, for the performance period between July 1, 2021 through March 1, 2023.

DISCUSSION

On November 17, 2021, staff submitted the 2021 EMPG Project Application to OES in the amount of \$18,427, for 50/50 Cost Share matching funds for personnel salaries of the Emergency Management Program Assistant (Attachment 2), as described by the grant. City personnel costs associated with full-time/part-time employees performing emergency management roles are within the eligible projects to receive grant funding.

On April 11, 2022, the City received a letter from the Ventura Sheriff's OES stating that the California Governor's Office of Emergency Services approved the County of Ventura's FY 2021 Emergency Management Performance Grant application in the amount of \$295,204, and as a subrecipient of the County, the City's FY 2021 EMPG application is approved and awarded in the amount of \$18,427 (Attachment 3). EMPG awards are funded on a reimbursement basis for eligible projects completed within the performance period and must be submitted no later than March 1, 2023.

Following the acceptance of the EMPG award, staff is permitted to submit a grant fund reimbursement request for the total awarded amount of \$18,427, to cover the expenditure of personnel salaries for City staff serving duties as the Emergency Management Program Assistant, as accrued and completed within the performance period.

FISCAL IMPACT

Award of the grant will result in \$18,427 EMPG revenue to the General Fund Account No. 101-0000-335.39-12. The grant will offset personnel salary expenses for time spent directly related to emergency management operations and projects.

RECOMMENDATION

Adopt a Resolution authorizing the City Manager to accept the Emergency Management Performance Grant Funding for Fiscal Year 2021 and execute any actions necessary for the purpose of obtaining federal financial assistance.

ATTACHMENTS

1. Resolution
2. 2021 EMPG Project Application
3. VC Sheriff's OES - FY 2021 Subrecipient Award Letter

REFERENCE MATERIALS – AVAILABLE FOR REVIEW AT CITY HALL

None