

D. City Council Meeting Minutes

Recommendation: Approve minutes of the special meeting of August 21, 2024 and the regular meeting of August 28, 2024.



**MINUTES  
CITY OF CAMARILLO CITY COUNCIL  
SPECIAL MEETING  
WEDNESDAY, AUGUST 21, 2024**

**CALL TO ORDER**

The Mayor called the meeting to order at 5:00 p.m.

**ROLL CALL**

Council Present: Tony Trembley, Mayor  
Kevin Kildee, Vice Mayor  
Martita Martinez-Bravo, Councilmember  
Susan Santangelo, Councilmember  
David Tennessen, Councilmember

Staff Present: Greg Ramirez, City Manager  
Carmen Nichols, Assistant City Manager  
Kristy Buxkemper, City Clerk  
Mitchell Cameron, Administrative Services Director  
Rachel Richman, City Attorney  
Carrie Weal, Assistant City Clerk

**FLAG SALUTE**

Councilmember Santangelo led the flag salute.

**APPROVAL OF AGENDA**

The agenda was approved.

**DISCUSSION ITEMS**

- A. Consideration of Resolution appointing nominees to the Office of Councilmember for District 3 and District 4 and cancelation of the November 5, 2024, General Municipal Election as authorized in California Election Code Section 10229 due to not having more candidates than offices to be elected

City Clerk Buxkemper presented a report explaining that during the Election's open nomination period, only one qualified candidate was nominated for each District 3 and District 4. As there were no more candidates than offices available, she reviewed the options available for the City Council to take action under California Election Code 10229, which included the option to either appoint to the office the person(s) nominated and cancel the election or determine to hold the election with only the two incumbent nominees.

Buxkemper further detailed that if Council chose to make appointments, the person(s) appointed shall qualify and take office and serve exactly as if elected, and that no write-in candidates would then be accepted, as provided for in the Election Code. She also confirmed the posting and publishing of the required Certificate of Facts, as required by

law.

City Attorney Richman responded to a question regarding the Election Code.

**Motion to adopt Resolution No. 2024-60 to appoint Kevin Kildee to District 3, and Tony Trembley to District 4, each to four-year terms of office as City Councilmembers and cancelling the November 5, 2024, General Municipal Election.**

Councilmember Tennessen moved, Councilmember Martinez-Bravo seconded.

Yes: Kildee, Martinez-Bravo, Santangelo, Tennessen, Trembley

No: None

Vice Mayor Kildee and Mayor Trembley acknowledged the privilege of being able to continue their service to the City and conveyed their appreciation for being members of a City Council that work so well together.

## **ADJOURN**

The meeting adjourned at 5:09 p.m.

ATTEST:

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Mayor

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City Clerk



**MINUTES  
CITY OF CAMARILLO CITY COUNCIL  
REGULAR MEETING  
WEDNESDAY, AUGUST 28, 2024**

**CALL TO ORDER**

The Mayor called the meeting to order at 4:30 p.m.

**ROLL CALL**

Council Present: Tony Trembley, Mayor  
Kevin Kildee, Vice Mayor  
Martita Martinez-Bravo, Councilmember  
Susan Santangelo, Councilmember  
David Tennesen, Councilmember

Staff Present: Greg Ramirez, City Manager  
Carmen Nichols, Assistant City Manager  
Mitchell Cameron, Administrative Services Director  
Jason Hendren, Police Department Captain  
Dave Klotzle, Public Works Director  
Rachel Richman, City Attorney  
David Sanchez, Community Development Director  
Carrie Weal, Assistant City Clerk  
Silvia Jaquez, Deputy City Clerk

**CLOSED SESSION**

The City Attorney read the closed session items into the record. Council recessed to Closed Session.

- A. Conference with Legal Counsel Existing Litigation  
Pursuant to Government Code Section 54956.9 (d)(1)  
Name of case: OPV Coalition, et. al. vs. Fox Canyon Groundwater Management Agency  
Ventura County Superior Court Case No. 56202100555357CUPTVTA

**5:00 P.M. - CALL TO ORDER – OPEN SESSION**

**ROLL CALL**

All City Councilmembers were present.

**APPROVAL OF AGENDA**

The agenda was approved.

**PRESENTATIONS**

- B. The Arc of Ventura County – 70<sup>th</sup> Anniversary Proclamation

Mayor Trembley presented a Proclamation to Esther Anaya, Executive Director,

Sheryl Abayon, Program Manager, Yasmin Corral, Director of Human Resources, and Samuel Wiener, an individual served.

## **COUNCIL AND STAFF COMMENTS AND REPORTS**

The Councilmembers reported on attendance at outside agency and Council committee meetings.

Councilmember Tennessen thanked the Camarillo Police Department for their community outreach throughout the summer events.

Mayor Trembley reported the Council attended the Congresswoman Julia Brownley check presentation for the Las Posas Bridge Replacement Project. He thanked the Congresswoman for procuring the funds.

Mayor Trembley distributed a Los Angeles Times article by William Fulton entitled *Environmental Law Needs Real Reform, Not Loopholes*.

## **CONSENT CALENDAR**

### **C. [City Council Meeting Minutes](#)**

Approved the minutes of the regular meeting of August 14, 2024.

### **D. [Disbursements](#)**

Adopted Resolution No. 2024-61 approving disbursements.

### **E. [Investment Reports for July 2024](#)**

Received and filed.

### **F. [Revenue & Expenditure Report for June 2024](#)**

Received and filed.

### **G. [Adoption of Resolution Approving the Continuation of the School Resource Officer Program with Oxnard Union High School District](#)**

Adopted Resolution No. 2024-59.

### **H. [Resolution Approving Final Pay Estimate and Accepting Improvements, Camarillo Public Library Exterior Painting AS-2023-5](#)**

1. Found approving pay estimates and accepting improvements exempt from review under the California Environmental Quality Act (CEQA) pursuant to Section 15061(b)(3) of the CEQA Guidelines; and
2. Adopted Resolution No. 2024-62 approving the final pay estimate and accepting improvements; and
3. Authorized the Mayor to sign the Notice of Completion.

I. [Groundwater Well Monitoring Services – Professional Services Agreement Amendment](#)

1. Found the Professional Services Agreement Amendment with Blaine Tech Services Inc. for groundwater monitoring services exempt from review under the California Environmental Quality Act (CEQA) pursuant to Section 15061(b)(3) of the CEQA Guidelines; and
2. Authorized the City Manager to execute Agreement Amendment No. 2020-162B with Blaine Tech Services Inc. in the amount of \$43,731 for a total agreement amount of \$209,619.16, and authorized a contingency in the amount of \$6,560 for a total agreement authorization of \$216,179.16; and
3. Authorized the City Manager to execute future amendments to the agreement for unforeseen additional services up to the authorized contingency amount.

**MOTION to approve Items C through I.**

Councilmember Santangelo moved, Councilmember Martinez-Bravo seconded.

Yes: Kildee, Martinez-Bravo, Santangelo, Tennessen, Trembley

No: None

**DISCUSSION ITEMS**

J. [Underground Waiver for Pleasant Valley Recreation & Park District \(PVRPD\) Pickleball Courts](#)

Senior Planner McClaren presented a PowerPoint presentation reviewing a request by PVRPD to waive the requirement for removal of existing poles and undergrounding of the existing overhead utilities and waive the in-lieu fee.

Mary Otten, PVRPD, provided an overview of the project and answered questions from the Council.

**MOTION to approve the following recommended actions:**

1. Waived the requirement for removal of the existing poles and undergrounding of the existing overhead utilities and waive the in-lieu fee; and
2. Approved Resolution No. 2024-63 approving a waiver of the requirement to underground existing overhead utility lines and poles, including a waiver of underground utility in-lieu fees, located at 535 Houck Street.

Vice Mayor Kildee moved, Councilmember Martinez-Bravo seconded.

Yes: Kildee, Martinez-Bravo, Santangelo, Tennessen, Trembley

No: None

**PUBLIC HEARINGS**

K. [Ordinance Amending Camarillo Municipal Code Section 17.04.100 - Sign Regulations for Public Facilities in Residential Zones](#)

Senior Planner McClaren presented a PowerPoint presentation reviewing the proposed ordinance to amend Chapter 17.04 of the Camarillo Municipal Code

pertaining to Sign Regulations.

#### **PUBLIC HEARING OPENED**

The following people addressed the Council and provided public testimony on this item: Dave Nirenberg, Boys and Girls Club of Camarillo.

Hearing no additional requests to speak, either for or against the item, the Mayor declared the PUBLIC HEARING CLOSED.

The Council supported the proposed ordinance amendment, stating it would streamline the sign application review and approval process while also supporting non-profits.

#### **MOTION to approve the following recommended actions:**

1. Determined that in accordance with Section 15061(b)(3) of the California Environmental Quality Act (CEQA) Guidelines, the proposed sign ordinance amendment is not subject to CEQA review because it can be seen with certainty that there is no possibility that the proposed changes may have a significant effect on the environment; and
2. Waived further reading and introduced Ordinance No. 2022 amending Chapter 17.04 of the Camarillo Municipal Code pertaining to Sign Regulations.

Councilmember Martinez-Bravo moved, Councilmember Tennessen seconded.

Yes: Kildee, Martinez-Bravo, Santangelo, Tennessen, Trembley

No: None

#### **RECESS**

The Mayor called a recess at 5:52 p.m. The Council reconvened at 6:00 p.m.

#### **GENERAL PUBLIC COMMENTS**

The following people addressed the City Council:

Neil Congello – Batting cage noise

Ryan McNerney – Pedestrian safety at Calle La Roda and East Ponderosa Drive. The Mayor requested referring the item to the Transportation and Infrastructure Committee for review. He requested Mr. McNerney be notified when the item is agendaized. Councilmember Tennessen supported the request.

#### **CLOSED SESSION REPORT**

City Attorney Richman indicated there was no reportable action from the Closed Session.

## **ADJOURN**

The meeting adjourned at 6:07 p.m.

ATTEST:

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Mayor

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Assistant City Clerk

DRAFT